

THETIS ISLAND COMMUNITY ASSOCIATION

EXECUTIVE MINUTES

January 4th, 2011.

MEMBERS PRESENT: Carolyn Askew, Veronica Shelford, Matt Hess, Ron Bannister, JoEllen Schobblom, and Andy Keir. Also in attendance for part of the meeting were Anne-Marie Koeppen, Hall Manager, and Stephanie Cottell, Coordinator of the Community Garden Group.

APPROVAL OF THE AGENDA: MOVED BY ANDY , SECONDED BY JOELLEN AND CARRIED, THAT THE AGENDA BE APPROVED AS CIRCULATED.

APPROVAL OF MINUTES: MOVED BY VERONICA, SECONDED BY JOELLEN AND CARRIED, THAT THE MINUTES OF THE DECEMBER 7TH EXECUTIVE MEETING BE ADOPTED AS CIRCULATED.

COMMUNITY GARDEN COMMITTEE: Carolyn circulated a draft agreement between TICA and the Garden Committee for discussion. For the most part Stephanie could see no contentious issues save item #5 under the "Function" heading which dealt with how monies would be handled. We emphasized the positive aspects of becoming a standing committee of TICA: the ability to give tax receipts for donations, insurance, accounting fees, and a banking system already in place. It was noted that the library operates in this manner and still retains its independence. It was agreed that item #4 under the "Function" heading should be eliminated in its entirety. Stephanie agreed to take the draft agreement and our comments to the Garden Committee for their consideration.

- Stephanie agreed to send a letter to the secretary detailing her agreement with Islands Trust in regard to her appointment as the project coordinator for the Garden Committee.

- Stephanie noted that the first beds had been staked out and that Dave Knowles would begin excavating tomorrow. Ron noted that he or Ernie should be present while this excavation took place. It was also expressed that care should be taken not to block access while locating the garden beds.

- Stephanie asked about approaching the Community Fund for financial support and was advised that we had no objection to this. Stephanie left the meeting at this point.

- Discussion took place about the size of the water tank to be installed. MATT MOVED AND JOELLEN SECONDED THAT A LETTER BE WRITTEN TO THE GARDEN COMMITTEE ADVISING THAT, TO MAXIMIZE THE USE OF SPACE, A 2,500 GALLON TANK INSTEAD OF THE PROPOSED 1,600 GALLON TANK SHOULD BE INSTALLED AND THAT TICA WOULD FINANCE THE DIFFERENCE IN COST. CARRIED. JoEllen offered to write and deliver a letter to this effect.

HALL MANAGER'S REPORT: Anne-Marie elaborated on her printed report.

- JoEllen commented that templates for hall usage looked good and that she'd be in touch with Anne-Marie about them.

- Grants were discussed at some length and Anne-Marie volunteered to send links to everyone to enable us to examine grants available on our own.

- Andy agreed to provide a description of work which could be done in one day to paint the bathrooms and, if possible, the hallway, and to pass this to Anne-Marie.

TREASURER'S REPORT: Matt indicated that the CIBC report was late and that his report had not, therefore, been reconciled with the bank. He indicated that he'd been in touch with Noah Bond and Noah had suggested that Matt be reimbursed in the amount of \$25.00 for each of the eight cans of paint used on the hall ceiling.

VERONICA MOVED AND JOELLEN SECONDED THAT MATT'S REPORT BE ACCEPTED AS CIRCULATED. CARRIED.

-It was agreed that Andy would contact Noah to confirm that he could sand and varnish the doors in the entryway in addition to the varnishing in the hall.

-JOELLEN MOVED, AND MATT SECONDED, THAT WE ESTABLISH A FUND RAISING COMMITTEE. CARRIED. Matt, JoEllen and Carolyn agreed to serve on this committee.

MAINTENANCE REPORT: Ron volunteered to take a water sample to Victoria to have a mineral analysis done.

OLD BUSINESS: With regard to the consumption of alcohol on the premises Matt advised that we do presently have an insurance rider to cover events at the hall. He noted that he had contacted our insurance underwriter about two years ago with a disclosure statement regarding our activities but did not receive a reply.

-The question of whether or not TICA should pursue a license to sell alcohol was discussed. JoEllen felt that there were two issues, a legal one and a liability one, and she felt that we should avoid the liability issue. Ron expressed much the same view.

-Matt expressed the need to further discuss the matter with our insurance company

-The question was raised about what other small islands do in regard to this matter and Anne-Marie volunteered to find out.

-The Community Fund asked if they could be covered by our insurance when they have a function with alcohol. This, Seniors' Dinners and Ladies Night suggested that we conduct a review of our insurance needs. This should be done by the end of March.

NEW BUSINESS: Carolyn announced that she would not run for election in the coming year. She also noted that we should shortly establish a nominating committee.

-The date of the AGM depends on the accountant getting our accounts done, but should be in April if at all possible. All present were asked to talk to people to see if they would be interested in being on the executive.

-Janice's compensation was discussed and Matt agreed to discuss this with her as well as Workers' Compensation issues.

-The next executive meeting will be held on Tuesday, February 1st, 2011, and on the first Tuesday of each month thereafter.

ADJOURNMENT: The meeting was adjourned at 11:50a.m.