

THETIS ISLAND COMMUNITY ASSOCIATION

EXECUTIVE MINUTES

February 1, 2011

MEMBERS PRESENT: Carolyn Askew, Dee Smith, Veronica Shelford, Matt Hess, Ron Bannister, Ann Dickie, Leslie Milliken, JoEllen Schoblom. Anne-Marie Koeppen was also present for most of the meeting.

APPROVAL OF THE AGENDA: Several items were offered as additions to the agenda and JOELLEN MOVED THAT THE AGENDA BE ADOPTED AS AMENDED. CARRIED.

ADOPTION OF MINUTES: VERONICA MOVED THAT THE MINUTES OF THE MEETING OF JANUARY 4, 2011, BE ADOPTED AS CIRCULATED. CARRIED.

HALL MANAGER'S REPORT: Anne-Marie presented her report and items were discussed. She noted that National Volunteer Week is April 10-16 and volunteered to provide tea and cookies, as a volunteer, to anyone wishing to attend.

-She indicated that there were only 11 projects proposed for volunteer assistance from Home Depot and felt our chances were good to secure our project.

-Considerable discussion took place around the issue of charging the Fire Department for the use of the hall for their annual appreciation dinner. ANN MOVED THE RENTAL FEE BE WAIVED FOR THE FIRE DEPARTMENT'S APPRECIATION DINNER. CARRIED.

While still on the topic of rental fees Carolyn was reminded to draft a policy which included reference to a good track record by hall users.

TREASURER'S REPORT: Matt advised he'd renegotiated Janice's contract to \$17.50 per hour and that she's costed out her business with WCB. Also, she maintains a spreadsheet of hours worked and observed that her hours have been steadily increasing with increased hall usage, especially the Wednesday lunches. Matt agreed that the Treasurer should be Janice's liaison contact with the Board.

-Matt indicated that all accounts are now reconciled with the bank and that materials will be shortly forwarded to the accountant, and that next year he hopes to bring their accounting procedures closer into line. He also noted that while the t-shirt inventory is kept well in hand the same is not true of cookbooks but that this may just have to be a cost of doing business.

-VERONICA MOVED TO ACCEPT THE TREASURER'S REPORT AS PRESENTED. CARRIED.

MAINTENANCE REPORT: Ron reported that the vacuum cleaner again required repair. He recommended that it be kept in the office and that only Janice be allowed to use it. Timers have been installed on the bathroom ventilation fans and the air does smell better. Also, the outside water lines have had shut offs installed in the crawl space. Ron advised that the grab bars to be installed in the washrooms were inadequate. DEE MOVED THAT TWO SETS OF PROPER GRAB BARS FOR THE PHYSICALLY CHALLENGED BE PURCHASED AND INSTALLED IN THE WASHROOMS AT A COST NOT TO EXCEED \$500.00. CARRIED.

Andy presented two drawings and some explanation in regard to the proposed emergency exit ramp replacements. Discussion included: aesthetics, replacing our existing ramp first, installing a ramp at the storage area door regardless of other outcomes, set backs, discussion with the building inspector, doing the minimum to meet the code, and doing it all at the same time so it does not look piecemeal. Outcomes were that we preferred not to have a walkway along the west side of the hall and that Andy would bring a revised plan to the next meeting.

-With respect to a kitchen upgrade, Ann presented TICA with a cheque for \$477.39 to be put towards improve-

ments to the kitchen. She commented that an upgrade is essential as mice continue to be a problem resulting in hygiene concerns, extra work, and destroyed equipment. Regarding an improvement, simple is best, and counter tops should be stainless steel or melamine, shelves should be open, the island have locking wheels, the kitchen be painted white, and be re-floored. Ann agreed to have a proposal to the executive by March meeting with a view to taking it to the AGM.

-Andy was asked to send a letter to the Community Fund expressing our thanks for their contribution of \$3,000.00

COMMUNITY GARDEN COMMITTEE TERMS OF REFERENCE: As the garden is to be on TICA property, it was felt that we should know who is on the Garden Committee, have a copy of any contracts relating to work being done on the property, and ensure that there is transparency in all financial dealings involving public or grant monies being used on the property. Also, the benefits of being a standing committee of TICA should be repeated. Matt and JoEllen agreed to meet with the full Garden Committee towards this end.

BY LAWS SUB COMMITTEE REPORT: JoEllen reported that the committee had examined our by laws and, after some discussion, the following points were agreed:

-to leave the definition of "resident" to include members living on the small outer islands

-to set a quorum for general meetings at a percentage of the membership, five percent being felt to be a reasonable number.

-to delete the clause allowing bodies corporate to be members and to appoint members to the executive.

-remove the clause whereby, if no one is elected to fill an executive position held by someone retiring from that position, the incumbent must continue until the situation is remedied.

-MATT MOVED THAT IT BE OUR PRACTICE, OR STANDING RULE, TO ALLOW THE EXECUTIVE TO SPEND UP TO TWO THOUSAND DOLLARS WITHOUT SEEKING THE APPROVAL OF THE MEMBERSHIP. CARRIED.

All such changes will require approval at an AGM.

OLD BUSINESS: With respect to the BYOB issue, Ann proposed that TICA assume alcohol sales at the hall just as many other organizations such as the Legion and Elks do. Renters wishing alcohol for their function could then have TICA meet their needs or make their own arrangement. Matt will be meeting with Chris Pegg and this will be a matter for discussion. Ann asked if the kitchen could also be included in Matt's discussion with Chris.

-Carolyn advised that we are bound to fill vacant positions if possible and called for input on the matter.

-a date for the AGM has not yet been set.

-There was no report from the fundraising committee.

NEW BUSINESS: Veronica reported that the books in the storeroom will be removed and that the library may hold another book sale shortly as they have many more books than they wish.

-The history of the "Thetis" wallhanging in the hall was discussed and, after some debate, LESLIE MOVED THAT THE WALLHANGING BE TAKEN DOWN AND REMOVED. CARRIED. There was some discussion regarding its disposition, but nothing was decided.

-Veronica reported that all printers contacted about printing the Quarterly will be cheaper, and suggested we try a few to see what the quality is like.

ADJOURNMENT: ANN MOVED THE MEETING BE ADJOURNED. CARRIED.