

THETIS ISLAND COMMUNITY ASSOCIATION

EXECUTIVE MEETING

March 1, 2011

MEMBERS PRESENT: Carolyn Askew, Dee Smith, Veronica Shelford, JoEllen Schoblom, Ann Dickie, Don Sinclair, Matt Hess, Ron Bannister, Andy Keir. Also present for part of the meeting was Hall Manager, Anne-Marie Koeppen.

APPROVAL OF THE AGENDA: JOELLEN MOVED THAT THE AGENDA BE APPROVED AS AMENDED. CARRIED.

APPROVAL OF MINUTES: The minutes of the meeting of February 1, 2011, were corrected to read, "cash for \$477.39" in place of, "cheque for \$477.39". VERONICA MOVED THAT THE MINUTES BE ADOPTED AS CORRECTED. CARRIED.

HALL MANAGER'S REPORT: Anne-Marie sent her report to all by e-mail. She brought forward a request from Janice that the library carpet be cleaned. This was agreed to and Ann will select an appropriate day, probably in April, to do this. She will call on others to assist with moving furniture.

-It was clarified that when a private function is being held at the hall that the caterers will contact Ann to receive information on kitchen protocols.

-New booking forms and guidelines are on hold.

-Regarding the upcoming Community Garden fundraiser, Anne-Marie has advised them of all requirements.

-There was nothing to report about grants.

MATT MOVED TO ACCEPT THE HALL MANAGER'S REPORT. CARRIED.

COMMUNITY GARDEN: JoEllen reported that water is now being collected. Ron raised a concern in that the filter is not being cleaned as directed. JoEllen will attend to this matter. More dirt and stones are expected on site over the next two weeks as preparations continue for the upcoming stone wall workshop. There will be a Seedy Saturday in April.

-The meeting between Matt and JoEllen and the Community Garden group went off well and we may now proceed to complete our agreement with them.

-JOELLEN MOVED THE ACCEPTANCE OF HER REPORT. CARRIED.

TREASURER'S REPORT: MATT MOVED THE ACCEPTANCE OF HIS FINANCIAL REPORT. CARRIED.

-Matt advised he had passed on to the accountant all information for our 2010 audit but had not yet heard when this would be completed.

-Matt introduced his budget for 2011. He noted that if all projects which we are committed to proceed we will spend more than we take in, reducing our operating capital to about \$21,000.00.

-ANN MOVED TO APPROVE THE 2011 BUDGET IN PRINCIPLE. CARRIED.

-Matt advised that we review our membership fees as a means to reduce our projected deficit.

-A "Soup's On" cookbook was mentioned as another possible source of revenue.

-Discussion about replacing/refurbishing our tables occurred with several suggestions being made. Ann will approach Arlene to find out about the tables the use at her resort.

-Matt advised he'd received a copy of the insurance rider relating to the sale of alcohol at the hall. The cost was \$72.00 for three months.

-ANN MOVED THAT WE OBTAIN A HOST LIQUOR LICENSE TO SELL WINE AND BEER IN THE

HALL FOR A TRIAL PERIOD OF ONE YEAR. CARRIED. Ann offered to examine how this might be implemented for the next meeting.

-Matt noted that we are now into our insurance renewal period and asked for comments.

BYLAW SUB COMMITTEE: JoEllen reviewed the changes proposed to our bylaws. Discussion occurred and any further comments should be addressed to JoEllen by the 15th inst. so that our new bylaws can be finalized at the April meeting for presentation to the membership at the AGM.

MAINTENANCE: Andy reported that the generator had been serviced and refueled.

KITCHEN: Ann reported a good turnout to her meeting about the kitchen and that all present were of a mind with respect to what changes should be effected. She later met with Ron who will get prices for the changes being considered. She indicated she'd like to see the upgrade take place over two or three weeks in June when hall usage is at its lowest. Carolyn suggested having Anne-Marie block off a period of time on the hall calendar to do this.

-Carolyn and Ann will work on terms of reference for the kitchen standing committee.

NEW BUSINESS: Ann presented a draft for discussion regarding a memorandum of agreement between the Community Fund and TICA with respect to TICA applying to the CF for funds and fundraising for specific activities/projects.

-Comments offered in the considerable ensuing discussion included:

-when the CF was initiated it was envisioned as being the "community chest" and TICA would no longer require to raise funds, at least not to the extent it had done so in the past.

-why would TICA work with the CF to raise funds and then have to provide documentation to the CF to justify a grant from them?

-an agreement was felt important between TICA and the CF to avoid misunderstandings in the future.

-It was felt that any agreement should be descriptive rather than prescriptive and not be in the form of a memorandum of understanding.

-the CF would be more prepared to support hall expenses rather than capital projects.

It was agreed that more input is required and Carolyn asked that thoughts on the matter be directed to her.

VERONICA MOVED THAT WE PARTICIPATE WITH THE COMMUNITY FUND TO CONDUCT THETIS ISLAND DAY THIS YEAR. CARRIED.

Veronica advised that the Quarterly is now being printed at Island Blue in Sydney at a cheaper rate than before. She also made an appeal to get islanders to tell advertisers in the Quarterly that they are at their place of business due to seeing their advertisement in the Quarterly as this will help ensure they continue to advertise with us.

ADJOURNMENT: JOELLEN MOVED THE MEETING BE ADJOURNED. CARRIED.