

THETIS ISLAND COMMUNITY ASSOCIATION

EXECUTIVE MEETING

September 6, 2011 at 9:37 AM

MEMBERS PRESENT: Matt Hess, Dee Smith, Veronica Shelford, Don Sinclair, Virginia Lamb, Andy Keir, Nettie Hayter. Hall manager Anne-Marie Koeppen attended part of the meeting.

AGENDA: THE PREVIOUSLY DISTRIBUTED AGENDA WAS APPROVED WITH THE FOLLOWING AMENDMENTS: Wall Hanging and Billing Islands Trust for hall usage were added to the managers report and By-law revision project was moved to the next meeting due to the absence of the presenters.

MINUTES OF THE LAST MEETING: THE MINUTES OF THE MEETING FROM AUGUST 2, 2011 WERE APPROVED.

HALL MANAGER'S REPORT: The TICA bookings for Oct 2 and Oct 29 were changed to TICF. The lights off and door closed signs have been more prominently displayed as there have been concerns about hall users not closing windows, locking doors or turning off lights when they leave.

Anne-Marie has spoken with Doreen Lilley about the wall hanging and a group will be meeting on Friday to address the issues around getting it ready to hang.

There was discussion around the issue of billing the islands trust for the hall booking for the CVRD and Islands Trust elections on Nov 19. They would like to book the entire centre from 7am to 9 pm. It was decided to charge them \$200 which is less than our published rates.

Concern was expressed about fundraisers that may be booked in too close a proximity to each other. There was a lot of discussion concerning a 5-day event conflict rule. It was decided that there should be a guideline only where events being booked may impact one another. Anne-Marie will talk to any groups that want to book a fundraising event that is planned too close to another event and see whether another date would be more beneficial. Priority will be given to the earlier booking. When the hall is booked, set up and take down time should be factored into the booking. We decided that if there were any complaints from the community concerning fundraising bookings, we would then look at whether we need to impose a rule.

THE HALL MANAGER'S REPORT WAS ACCEPTED.

TREASURER'S REPORT: The August report was distributed and reviewed. There was more income than expense this month. The cost of the kitchen renovation appears to be quite a bit more than was budgeted. The higher than anticipated labour costs and the new lighting added to the final cost. The total cost will be finalized in next months report. The hall manager is now keeping a time sheet for all work done which should eventually help in managing the hall manager expense. The Quarterly printing costs for the next year are anticipated to be less but the shipping costs may be a bit more than budgeted.

THE TREASURER'S REPORT WAS ACCEPTED.

MAINTENANCE REPORT: Matt reported that Ron has looked into the cost of replacing the hot water tank with an instant hot water system. The cost of materials will be about \$1000 with the labour costs on top of this amount. It appears that the hot water is running clear again and that the system may only need to be flushed out. There was discussion around the reliability of the instant system but apparently they are much improved over the last few years. It was decided to hold off on this purchase until we see whether this tank continues to produce clear water.

STANDING COMMITTEES:

Library: Sandy Alexander asked if we are going to be paying for the movie license again this year. We have decided to wait until the bill arrives and re-assess. Anticipated cost is around \$375 per year. There are no user fees for the movies shown as they are part of the TICA infrastructure.

Quarterly: There has been lots of positive response to the new issue. It was noted that there could be a series on the off-island advertisers; short friendly introductions on who they are and what they do. There was agreement from all present.

Community Garden: Winter garden planting will commence. It was suggested that perhaps there could be a drop box where people could ask gardening questions.

OLD BUSINESS:

Thetis Island Day(s): \$1958 was received from the fundraiser for TICA. Due to the conflict issue that arose this year perhaps we should be booking the hall earlier than we did this year. It was suggested that maybe next year we could have an auction of useful items, for example, a chord of wood. It was then suggested that we could get a load of logs that could be cut, split and sold as part of a fundraiser. It was also suggested that when there is a community dinner fundraiser that we co-ordinate the after dinner speeches so that all parties involved are represented.

Progress on handicap items inventory and clean-up: Bev Stuart and Dee with the help of Jeannine went through all the inventory and cleared out any items that were in need of repair or too old to be of use. Bev provided the truck and paid the ferry cost to take them off island to be recycled. Nettie indicated that Lynne Hunter is in touch with a church in Victoria that delivers these types of items overseas where they are needed. It was noted that new tips are needed for some of the crutches. Andy has agreed to help install a new shelf above the wheel-chairs for the storage of raised toilet seats.

T-shirt sales: only 1 pink shirt left to sell.

New Horizons for Seniors grant application: There was a lot of discussion about whether we want to include a full complement of chairs in our grant application or whether we are satisfied with the chairs we have and just need to buy pillows for them. Should we instead be purchasing stackable chairs that come with a trolley to move them around? As the hall has a capacity for 140, do we need that many chairs, especially when there is limited storage space. It was decided that we would include in the application the purchase of some chairs with a trolley to move and store them. We will also include in our application, an implementation process whereby we will seek community approval for the types of chairs we would order and for community approval of the design for the outdoor ramps that we want to install.

MOTION: MOVE THAT THE TICA PRESIDENT, VICE-PRESIDENT, SECRETARY AND TREASURER BE EMPOWERED TO ENTER INTO AN AGREEMENT WITH THE GOVERNMENT OF CANADA ON BEHALF OF TICA REGARDING COMMITMENTS FOR THE NEW HORIZONS GRANT.
MATT MOVED AND NETTIE SECONDED THAT THE MOTION BE APPROVED. CARRIED.

The core group will meet Monday, Sept. 12, 2011 at 10 AM at Cedar Beach to finalize and sign the application.

Stages: Arts Council letter: After looking through the options, it was agreed that the desired option #3 from the Stage Depot was the best one to go with.

MOTION: MOVE TO ACCEPT THE ARTS COUNCIL PROPOSAL REGARDING THE STAGE PURCHASE.
VERONICA MOVED AND ANDY SECONDED THAT THE MOTION BE ACCEPTED. CARRIED.

3rd party rentals: Nothing to report.

Whether to bill the improvement district for water: nothing to report.

Web site: TICA minutes are now online but it was suggested that they be put in PDF format so that no changes can be made to them once they are posted.

NEW BUSINESS:

Hall usage log: Some people seem to be using it and others not. As it is no longer an accurate reflection of the hall use, we have decided to put it away. There is useful data from previous years if we need it.

MOTION: MOVE TO DISBAND THE HALL USAGE LOG.

DEE MOVED THAT THE MOTION BE APPROVED. CARRIED.

Hall security lapses: It was agreed to log any security lapses with a date and time when they are noticed. This log will be kept in the library for easy access.

Yoga classes: TICF is sponsoring a yoga class for all ages at the community centre. These classes will be offered at a reduced price for the coming year. There was a discussion about the relationship between the community centre and paid users. It was noted that as long as TICF was a 3rd party user it would fall into the same category as the Seniors dinner. We discussed whether there should be a small charge under these circumstances or should the user be encouraged to give a donation to TICA? This activity is open to all members of the community and would certainly be a benefit to many. More questions need to be asked about any revenue that may result after paying the instructor. If there is revenue generated should there be a TICA donation as there is with any excess revenue from the Seniors dinner. It was noted that if there is an activity for profit then there should be a hall charge.

Matt has asked Chris Pegg if there is any insurance liability for the centre regarding the yoga class. It was noted that the instructor, Dawn, has full liability insurance.

Aikido classes: In the past, Grant offered these classes for free and he even provided the mats that were shared with the other fitness classes. As these mats are deteriorating, he has decided to implement a fee that would be used to purchase more mats. It was noted that he has provided this free service for years and that it benefits the youth in the community. There are more questions to be ironed out with the charging of fees. Matt has sent an email to Grant outlining our questions and we can make a more informed decision when we hear from him.

NEXT MEETING: October 4, 2011.09.06

ADJOURNMENT: THE MEETING ADJOURNED AT 12:06 PM

Respectfully submitted,

Don Sinclair
TICA Secretary