

# **THETIS ISLAND COMMUNITY ASSOCIATION**

## **EXECUTIVE MEETING**

**April 3, 2012 at 9:30AM**

**MEMBERS PRESENT:** Matt Hess, Dee Smith, Veronica Shelford, Virginia Lamb, Don Sinclair, Ron Bannister, Lesley Milliken, Carolyn Askew, Andy Keir. Hall manager Anne Marie Koeppen stayed for part of the meeting.

**AGENDA:** Opening the office added to Hall manager's report. Towel dispensers added to Maintenance report. Yoga presentation request added to New Business. WITH THESE ADDITIONS THE AGENDA WAS APPROVED.

**MINUTES OF THE LAST MEETING:** THE MINUTES OF THE MEETING FROM March 6, 2012 WERE APPROVED.

**HALL MANAGER'S REPORT:** A pianist has been using the hall on an ad hoc basis. As long as the TICA board is aware of these ad hoc uses there is no need to book the hall on a formal basis. There was a presentation by Matt for keeping the office door unlocked for a number of reasons, including the HAM radio antenna connection that the ESS people need to use for their emergency practice sessions and the computer that could be used by the membership. Concerns were raised about the security of the confidential files and mail that are left in the office. It was suggested that these items could be locked in the file cabinets. Before a decision re opening the office is made, TIRRA and TIPC will be consulted about any security concerns they may have.

**TREASURERS'S REPORT:** Hydro has increased the monthly payments by \$20. The phone expenses, including the internet, were \$147 for March. There will be a new format for the treasurer's report next month that will be more inline with the accountant's format. There was a concern about how the income to the Quarterly from the membership dues will be reflected in the statement. THE TREASURER'S REPORT WAS APPROVED.

Approval of 2012 insurance renewal: Matt had an independent insurance evaluation done about 3 years ago. Carolyn says that the board should put the insurance out to an insurance broker for bids every 3-5 years. It was agreed that we need to do this review within the next 2 years.

MOTION: MOVE TO APPROVE THE 2012 INSURANCE RENEWAL. VERONICA MOVED THAT THE MOTION BE APPROVED. APPROVED.

Director's insurance: \$100 for membership in Volunteer Canada and \$337 to AON Insurance Company for \$500000 board limit coverage.

MOTION: MOVE TO PAY DIRECTOR'S INSURANCE AT THE CURRENT RATE.  
CAROLYN MOVED THAT THE MOTION BE APPROVED. APPROVED.

**MAINTENANCE REPORT:**

Plans for the workday on April 14: We will need dry weather to complete some of the items for the day. If it is raining we will try for the following Sat. Ron has volunteered to fix the basketball hoops. Other items to attend to will include the roof cleaning, filling in the pot holes with grading the roadway to be done later, burning picnic tables and other debris. The back room needs to be reorganized and the core individuals will be notified that their attendance will be needed. Carolyn will ask the pub whether they want the stages otherwise they will be added to the burn pile. The garden committee will be asked if they want a chipper to use on the downed branches.

The front door mat is missing so it needs to be replaced.

MOTION: MOVE THAT WE PURCHASE A NEW AND LARGER DOOR MAT.  
MOVED BY DEE THAT THE MOTION BE APPROVED. APPROVED.

There was some discussion that we think about buying a filter system for the drinking water, one for the kitchen and one for the hallway where the current water system is situated. It would cost about \$100 for the tap and installation with filters costing about \$11 every 4 months or so. There would still be some turbidity but the chlorine would be removed. It was suggested to do a taste test with a BRITA filter before deciding to pursue this option.

Paper Towel Dispensers: Planet Clean will provide for free new more easy to use dispensers in the washrooms. A new paper towel dispenser will be installed in the kitchen so that more absorbent paper towels can be used.

**STANDING COMMITTEES:**

Library: Nothing to report.

Quarterly: Nothing to report

Community Garden: Nothing to report

Kitchen: Nothing to report

**OLD BUSINESS:**

Flo-Logic Water Control system: has been installed. The system will turn off the water if it is free flowing for more than 15 min. or hasn't been used for more than 48 hours. There are features that can be added to the system to notify individuals on their phone if the system has been turned off or even if a fire alarm is triggered. No decision has been made to add this feature to the system at this time.

Bylaw Revisions: A draft set of revisions were discussed by the TICA directors.

The following items were discussed.

Part 1: family membership definition

Part 1 (2) delete 'and a corporation'

Part 4 16 (3) a quorum is 5% of members in good standing, present

. 22 ( 2) 2 votes per family membership

(3) possibility of secret ballot

Part 2 7e) on ceasing to be a resident is to be included as was written in the old bylaws under 8e

Part 5 26 ( 3) in old bylaws is deleted in the new bylaws and will be so noted in the adjoining notes.

Part 6 35 change telex or cable to email or facsimile

Part 7 43 (2) change less than 5 to less than 7 as appeared on the original bylaws

Part 10 (50) giving notice by email

**MOTION: MOVE TO PROPOSE THE MOTION AT THE AGM THAT WE REPEAL THE CURRENT BYLAWS AND SUBSTITUTE WITH THE NEW BYLAWS.**

**MOVED BY CAROLYN THAT THE MOTION BE APPROVED. APPROVED.**

**NEW BUSINESS:**

Legal Advice re bylaw revisions: add \$250 to the budget if we need to consult a lawyer re the bylaw revisions.

AGM Planning: put any reports that will be presented at the AGM on the web for the membership to review before the meeting. We will review the reports at the next board meeting before posting them. We need to send out the invitation to the AGM meeting with all reports and revised bylaws 14 days before the AGM. As we will be looking for 2 or 3 new board members we will need a nominating committee to look for possible candidates. Ann Dickie will be approached to see if she would head this committee.

TICA/TICF proposed Joint Fund Raiser: Saturday August 11<sup>th</sup> has been suggested. It would have the same format as last year with a silent Art Auction and dinner. It was suggested that other types of items besides art could be added to the auction.

**MOTION: MOVE THAT WE SUPPORT A JOINT FUNDRAISER WITH TICF.**

**MOVED BY VERONICA THAT WE APPROVE THE MOTION. APPROVED.**

Yoga presentation: Dawn would like to present her proposal for the continuation of the yoga classes at the next meeting of the board. All were in favour of hearing her presentation.

**NEXT MEETING: May 1, 2012**

**ADJOURNMENT:** The meeting adjourned at 12:10 pm.

Don Sinclair  
TICA Secretary