

THETIS ISLAND COMMUNITY ASSOCIATION

EXECUTIVE MEETING

June 5, 2012 at 9:31AM

MEMBERS PRESENT: Matt Hess, Dee Smith, Veronica Shelford, Virginia Lamb, Don Sinclair, Lesley Milliken, Nettie Hayter, Rodney Brownlee, Sandy Alexandre. Hall manager Anne Marie Koeppen stayed for part of the meeting.

AGENDA: Sales report was added to fundraising. WITH THIS ADDITION THE AGENDA WAS APPROVED.

WELCOME TO NEW BOARD MEMBERS: Rodney and Sandy were welcomed to the TICA executive and given copies of the TICA manual.

MINUTES OF THE LAST MEETING: THE MINUTES OF THE MEETING FROM May 1, 2012 WERE APPROVED.

HALL MANAGER'S REPORT: There has been some confusion as to the hours that the hall is booked for an event and the actual hours that the event takes place. The hall is booked for the total time needed for setup and takedown. Veronica said that she would put together an email checklist to alleviate any confusion re times booked. Rodney indicated that the church event on June 15 would be a showing of the film 'Courageous', an excellent Father's Day film.
THE HALL MANAGER'S REPORT WAS APPROVED.

TREASURERS'S REPORT: There was no treasurer's report at this time as the accountants have just sent their report and there was no time before the meeting to coordinate the two reports. Virginia reported that our bank balance as of May 31 was \$37594 of which \$24940 was money from the government grant.

MEMBERSHIP REPORT: So far it appears that we have 140 family memberships and 69 individual memberships yielding a total of 349 eligible voters. The confusion in the number of members arises because the cheques have been sent to TIRRA and the names of the members haven't all been sent to TICA. It was noted that there were 50 fewer Quarterly's sent out. There will be follow up phone calls to those who didn't receive a Quarterly to see whether they have already paid or will be paying shortly. It was noted that some non-members have been booking the hall.

MAINTENANCE REPORT: A new maintenance director was needed to replace Andy Keir. Andy will still manage the generator and the playground but someone needs to oversee and manage a to do list. Some of these items are brought to Ron Bannister for

completion and some are brought to the board's attention. Rodney Brownlee has agreed to take on this maintenance position.

Drinking water: A Brita filter water taste was conducted on the water from the hall. There were still concerns about a sulphur taste in the water even when using the filter.

FUNDRAISING:

Relationship of TI Net with TI Blog re classifieds: As the classifieds on the TI Net generate some traffic, which is beneficial to the paying ads, there was some concern that if the Blog took over these classifieds then TI Net will lose some of its traffic. Also there was concern that there would be an increase of confusion about where to go for information re the classifieds. Veronica will discuss the concerns with Ann to see if there can be some way to alleviate our concerns.

Joint TICA/TICF Fundraiser: Aug 11. Carolyn has agreed to be the main liaison person with Ellen Rush.

Sales Report: Dee indicated that we sold \$45 worth of cookbooks. There was a suggestion that we advertise them online and possibly mail them out although the cost of mailing would be very expensive.

STANDING COMMITTEES:

Library: The library will be moving the computer cabinet out and replacing it with a long table. As the cost of printer ink is so expensive, it was decided that there should be a \$.25 cost per printed page and that we place a donation box by the printer to collect the money.

Quarterly: 50 fewer copies were sent out. Veronica, Nan and Dee will look at the people who didn't get one and contact those people where there has been no record of payment. It appears that some confusion arose due to the time lag between when they paid and when Dee and Nan received the information.

Community Garden: The Green Gala made approximately \$1700 and will use this money to buy a wheelbarrow and other equipment for the garden. The money will also be used to do some bank enhancement around the water tank.

Kitchen: The terms of reference have been sent to Carolyn to review. There was a recommendation from Tim French that we purchase an oven sensor to help with the temperature controls. The kitchen directors will also go through the kitchen instructions and review any changes that might be needed.

OLD BUSINESS:

Bylaw revisions: Thank you to Carolyn and Leslie for preparing the new bylaws. They will recast them in a final form before sending them to Victoria.

Internet service funding: There was some discussion as to who would be willing to share the cost of the Internet service with TICA.

MOTION: VERONICA MOVED THAT TICA WILL CONTINUE FUNDING THE INTERNET SERVICE WHILE PURSUING A LONG TERM COST SHARING ARRANGEMENT WITH OTHER COMMUNITY FUNDING SOURCES.
THE MOTION CARRIED.

It was suggested that a sign be posted inside and outside the hall to encourage users of the hot spot to donate to the service.

BCHotspot.com has a management tool that helps to monitor the users and the sites they visit. If inappropriate sites are viewed then that user can be banned from using this hot spot. The cost of this program was between \$150 and \$200. No decision on purchasing this software was made at this time.

Capital projects: An announcement about the grant will be posted on Espokes. There was a concern about the completion date for the paving part of the project as Mar /13 was a bit early to do paving. Matt spoke to the government about an extension for completion and it was agreed that we would have a two-month extension so all items must be completed by May 31/13.

Tables and Chairs: Around \$3000 was allocated for tables and \$3000 for chairs. We would need some round and a few rectangular tables. A community committee will be set up to work on purchasing these items. A Seniors' Dinner Committee person must be one of the committee members.

Access Improvements: A new handicap ramp will be installed and the temporary stairs will be redone to make them permanent. The loading ramps need to be improved as well. A committee needs to create a vision as to how this project should look before work begins. The cost of this part of the project will be approximately \$6000.

Any money that is left will be used to pave the access road.

Matt will put together a project schedule.

NEW BUSINESS:

NEXT MEETING: July 10, 2012

ADJOURNMENT: The meeting adjourned at 12:07 pm.