

THETIS ISLAND COMMUNITY ASSOCIATION

EXECUTIVE MEETING

February 5, 2013 at 9:30AM

MEMBERS PRESENT: Matt Hess, Dee Smith, Veronica Shelford, Don Sinclair, Sandy Alexandre, Ron Bannister. Hall Manager Anne-Marie Koeppen was here for part of the meeting.

AGENDA: The Agenda was approved.

MINUTES OF THE LAST MEETING: THE MINUTES OF THE MEETING FROM January 8, 2013 WERE APPROVED.

HALL MANAGER'S REPORT: Two community bookings and one private booking have been booked.

Aikido request for overnight use: Insurance for the event would be covered by the Aikido Federation of Canada. There would be adult supervision for any overnight stay.

MOTION: VERONICA MOVED THAT WE APPROVE THE AIKIDO REQUEST FOR OVERNIGHT USE OF THE HALL DURING THE JULY 26, 27TH EVENT.
CARRIED.

Approval was given for this specific case provided that there are no objections from our insurer. 'Friends of the library' will be notified if the library is still being used by the Aikido group on the Sunday.

TREASURER'S REPORT: Virginia prepared the treasurers year-end report for the accountants before she left for her trip. There will be no formal treasurer's report before Virginia returns but large or unusual expenditures will be reported to the board.

MEMBERSHIP REPORT: 124 Family (2 adults) memberships and 43 Single memberships have been completed so far. This results in 291 voting members. As of Feb 4, 2013 the TICA fees collected amounts to \$10859 and TIRRA has collected \$1076.

MAINTENANCE REPORT: The volunteer spring clean-up day will be added to the agenda for the next meeting. Ron has received numerous call outs from our water system shutdown due to the taps in the women's washroom being left on. There was some discussion about replacing these taps with automatic faucets when the washroom is redone by the Seniors Committee. Ron will look into the costs for these types of faucets.

FUNDRAISING: The movie nights have collected about \$200 so far and Suppers On collected \$69 from the Saturday night dinner.

STANDING COMMITTEES:

Library: Reminder of the Film Festival the week of Feb 11. Sandy noted that the Friends of the Library have put up the plaque for Rosemary Boehringer. Dee indicated that she has the new sign ready for the Hunter Room.

Quarterly: Carol Sowerby has volunteered to help out with the editor position for the Quarterly.

Community Garden: Nothing to report.

Kitchen: The new on-demand hot water system is working well. The new dishwasher has also been well used and working well. Dee will put up new instructions for the dishwasher.

OLD BUSINESS:

Internet service: Tim has installed the new link from the fire hall and it has been working quite well with only a few stoppages. It seems that the router needs to be refreshed if the system is unable to connect to the internet.

MOTION: DEE MOVED THAT WE STOP THE TELUS INTERNET SERVICE TO THE HALL.
CARRIED.

Dishwasher: Ron will make a list of places to phone that could take the old dishwasher, either to refurbish or to recycle the parts. Don will phone them to see whether we can get some money for the old dishwasher.

Capital Projects: Tables, Chairs and Table Cloths: The two new card tables have arrived. Anti-slip pads are still needed for the storage area under the rectangular tables. Matt will look at Costco for them. The missing tablecloths have been found. Dee will look at re-upholstering the older fabric chairs. She will also replace the old foam if needed. Sandy Alexandre volunteered to assist with this project.

Access Improvements: Carolyn is phoning the paving companies for quotes on the project. The fire doors in the hall will be weather proofed and rehung when the new ramps are installed.

NEW BUSINESS:

TICA Website: Veronica welcomes new ideas for improving the website and is also interested in any new fundraising ideas.

Clean-up protocols for large events: Someone needs to be in charge of the final clean-up after events so that all used items are put back where they belong and that someone is in

charge of cleaning the table cloths if they were used. In other words, there needs to be a 'last man standing'. It was noted that this item needs to be addressed on the booking form. It was suggested that the hall manager could double check that everything has been put away after an event or could assign someone for this role. Matt will follow up with Anne-Marie.

Signs: Dee will put up a sign on the piano indicating that this musical instrument is used by various groups and should not be abused.

Office Code: The office code has been changed.

'EVEN BETTER IF...': This agenda item will be used to discuss how the meeting could be improved. It was suggested that a 'TO DO' list could be added to the minutes indicating in a concise way what needs to be done and by whom.

NEXT MEETING: March 5, 2013

ADJOURNMENT: The meeting adjourned at 11:44 am

Donald Sinclair
TICA Secretary

TO DO

Ron: Cost of automatic faucets for women's washroom.

List of companies that would take the old dishwasher. Send to Don.

Dee: New instructions for dishwasher.

Fabric to upholster old armed chairs.

Sign for piano.

Don: Phone companies who might take old dishwasher.

Matt: Look for anti-slip pads at Costco.

Talk to Anne Marie about 'last man standing'.

Office code change.

Sandy: Help Dee reupholster chairs.

Carolyn: Phone paving companies about quotes for access project.