

# **THETIS ISLAND COMMUNITY ASSOCIATION**

## **EXECUTIVE MEETING**

**March 12 2013 at 9:30AM**

**MEMBERS PRESENT:** Matt Hess, Dee Smith, Veronica Shelford, Don Sinclair, Leslie Milliken, Nettie Hayter, Ron Bannister, Rodney Brownlee, Carolyn Askew. Hall Manager Anne-Marie Koeppen was here for part of the meeting.

**AGENDA:** The Agenda was approved.

**MINUTES OF THE LAST MEETING:** THE MINUTES OF THE MEETING FROM February 5, 2013 WERE APPROVED.

**HALL MANAGER'S REPORT:** 2 bookings for IT workshops in March, Book and Bake Sale in Aug., Aikido Event in July and the Holiday Bazaar in Dec. No Private Bookings. A tall mirror that was broken needs to be removed. Each major event needs to designate a 'last man standing'.

**TREASURER'S REPORT:** The treasurer's report for 2012 has been given to the accountant to prepare the year-end report. It was noted that there has not been a lot of money in the donation box for the paper that is used for the printer. Perhaps the expected donation needs to be lowered and a larger donation sign needs to be posted.

**MEMBERSHIP REPORT:** 148 Family memberships and 49 single memberships have been received to date. This brought in a total of \$12887 for TICA. We have 345 voting members. There have been 6 additional donations to TICA so far. Thank you cards will be sent out to these members with their tax receipt for donations over \$20. A reminder will be sent out on espokes for those who may have forgotten to get their membership money in.

**MAINTENANCE REPORT:** A Spring Work Day will be one of the Saturdays in May after the paving has been done. Matt will let Anne-Marie know not to book anything on the weekends in May until the date is set.

Spring Work Day: Gardens could be cleaned up. Nettie will talk to the Garden Committee members.

Lunch for the volunteers will be prepared by Don and Nettie.

Send out a notice on espokes asking the community what they think should be done on the Work Day.

Dee will prepare the 'To Do' list.

Veronica will contact Dean Mattson about the cost to replace the curtains in the hall or what other window dressing ideas he may have for the hall.

Rod will get rid of the broken mirror in the hall.

**FUNDRAISING:** Ellen Rush from the TICF board is ready to plan the Joint TICA/TICF Art Soiree. Carolyn and Nettie will be the TICA committee members who will work with Ellen.

**STANDING COMMITTEES:**

Library: Nothing to report.

Quarterly: Carol Sowerby will work on the next issue with help from Veronica.

Community Garden: The bank restoration will be done in April. The committee would also like to put up a fenced area for fruit and nut trees by the tennis court but are not sure of the property line. Carolyn will talk to Norm about fencing along the edge of the Kasting property and the community hall property.

Kitchen: The new fridge has been set up and the old fridge has been moved to the back storage area. An outlet for the old fridge needs to be installed. Ron will co-ordinate with Ernie. Gloria, Nettie and Don did a thorough cleanup of the kitchen area.

**OLD BUSINESS:**

Capital Projects: The work on the west side ramps is almost completed. Weather stripping around the doors still needs to be installed. There is a small section of cedar siding that needs to be done. This work could be done on the Spring Work Day. Signs need to be placed on the doors to indicate Wheelchair Exit and No Wheelchair Exit. Dee will purchase these signs.

Two paving bids were received, one from Duncan Paving and one from Royal Paving. The Royal Paving bid was about 1/3 less than the other bid. After reviewing both bids it, Carolyn recommended that we go with the Royal Paving one. We would like to coordinate our work with the School project, if possible, so that we can share the ferry costs. Ron has been in contact with the School Board but is not hopeful about getting them to agree to fix the area by the playground at this time. He will continue to try.

**MOTION: CAROLYN MOVED THAT SUBJECT TO SATISFACTORY DOCUMENTATION, WE ACCEPT THE ROYAL PAVING BID FOR ACCESS IMPROVEMENTS.  
CARRIED.**

Internet service: Matt closed our internet account with Telus. He was also able to reduce our monthly phone bill with Telus. There are still a few bugs to work out with the internet service so it is important that everyone notifies the board when the service is down.

Aikido sleepover: TICA is now named as a co-insured with Aikido insurance.

TICA website: The links to the booking forms needs to be checked. Carolyn will talk to Ellen about putting info on the site about the Soiree.

Veronica will talk to Virginia about the feasibility of setting up our own PayPal account.

**NEW BUSINESS:**

AGM Planning: AGM set for May 6, 2013. The nominating committee will be composed of Matt, Carolyn and possibly Cecilia Innes. Tom and Leslie Milliken will be in charge of set up. Nettie and Don will be in charge of refreshments.

Insurance Renewal: The building limit has been increased by 5% and the contents limit by 3%, both for inflation. The renewal premium is \$3655.

MOTION: VERONICA MOVES TO APPROVE THE INSURANCE RENEWAL FROM COASTAL SALISH INSURANCE.  
CARRIED.

Matt will circulate the list of risks we have identified to our insurer.

Risk Management: There was a discussion about addressing problems that need to be attended to. We will be documenting these problems as they come up. There was some discussion about unsupervised children and how to deal with problems that occur. An espokes notice will be sent out about expectations around behaviour at the hall and also about clean up inside the tennis court.

**'EVEN BETTER IF...':**

NEXT MEETING: April 9, 2013

**ADJOURNMENT:** The meeting adjourned at 11:50 am

Donald Sinclair  
TICA Secretary

**TO DO**

Ron: Co-ordinate with Ernie about new outlet for old fridge.

Dee: Send out message on espokes about TICA/TIRRA membership dues.

Prepare the "To Do" list for the Spring Work Day.

Purchase signs for the west side doors.

Nettie: Talk to Garden Committee members about garden cleanup on the Spring Work Day.

Meet with Ellen Rush to work on Art Soiree.

Carolyn: Meet with Ellen Rush to work on Art Soiree and about putting info on the TICA website about the event.

Will talk to Norm about the fencing by the tennis court.

Nominating committee.

Matt: Let Anne-Marie know not to book the weekends in May until the Spring Work Day is set.

Circulate risk list for our insurance.

Espokes notice about behaviour? at hall.

Nominating committee.

Veronica: Contact Dean Mattson about window dressings for the hall.

Talk to Virginia about a PayPal account.

Rod: Will get rid of the broken mirror in the hall.