

THETIS ISLAND COMMUNITY ASSOCIATION

EXECUTIVE MEETING

April 9 2013 at 9:28AM

MEMBERS PRESENT: Matt Hess, Veronica Shelford, Virginia Lamb, Don Sinclair, Leslie Milliken, Nettie Hayter, Sandy Alexandre, Ron Bannister, Rodney Brownlee, Carolyn Askew. Hall Manager Anne-Marie Koeppen was here for part of the meeting.

AGENDA: Update on Website was added to New Business. The Agenda was approved with this addition.

MINUTES OF THE LAST MEETING: THE MINUTES OF THE MEETING FROM March 12, 2013 WERE APPROVED.

HALL MANAGER'S REPORT: There was a discussion about forming a policy re the waiving of the rental fee for the hall.
The firefighter's picnic has been scheduled for June 16 at the hall.

MOTION: CAROLYN MOVED THAT WE PERMANENTLY WAIVE THE FEE FOR THE HALL RENTAL FOR THE TIFD PICNIC AND THE TIFD APPRECIATION DINNER.
CARRIED.

Rodney would like to hold the AA meetings in the library at the hall.

MOTION: VERONICA MOVED THAT THE AA GROUP HOLD THEIR MEETINGS AT THE HALL WITHOUT A RENTAL FEE.
CARRIED.

A water management recertification course has been scheduled for April 12 at the hall. An instructor will be here to review the course with the water management people on the island. It is limited to those who have paid and directly affects the water management at the hall.

MOTION: RODNEY MOVES THAT WE WAIVE THE FEE FOR THE WATER MANAGEMENT COURSE.
CARRIED WITH 1 ABSTENTION.

A discussion about fees for birthday parties, baby showers, weddings etc., has been tabled for a later executive meeting.
However, there is a 90th birthday celebration booked for August 5th that will be open to everyone.

MOTION: MATT MOVED THAT WE WAIVE THE RENTAL FEE FOR THE BIRTHDAY PARTY ON AUGUST 5TH.
CARRIED.

TREASURER'S REPORT: Approximately \$16500 from the grant funds is left to do the paving in front of the community hall. Virginia noted that she renewed the Director's Insurance. The cost was higher this year due to the grant money that we received. The insurance is based on the revenue for the year. As a result, the insurance will cost \$152 more.

MOTION: MATT MOVED THAT WE APPROVE THE EXPENDITURE OF \$468 FOR THE INSURANCE.
CARRIED.

Virginia will have the treasurer's report ready for inclusion with the draft of the minutes.

MEMBERSHIP REPORT: 165 family memberships and 50 single memberships have now been received to date. This brings the total collected for TICA to \$14,200. We now have 380 voting members. Reminders to those who have not yet paid will be sent out with the AGM notice.

MAINTENANCE REPORT:

Sticky floor: The floor in the hall has been thoroughly washed twice and now seems to be easier to dry mop. The floor will need to be professionally cleaned and waxed to alleviate the problem. It was suggested that we not do the waxing until we have had a discussion about whether we need to replace the floor or not.

Blocked exit in storage room: Should we remove the exit sign in the storage room or not?
Tabled until a later date.

Light falling from ceiling: Apparently, one of the anchors fell out. It has been fixed.

Damage to the memorial tree: A truck hit a portion of the memorial tree when gravel was being delivered for the work on the exits to the hall. A limb had to be removed as it was damaged.

FUNDRAISING: Joint TICF soiree: A planning meeting was held on April 8. Help with the poster design and publicity are still needed. Veronica has offered to help with the poster design. The goal is to make \$10000 this year. As there will be a dance after the soiree, the cleanup crew may need to do some of the work the next day. A request will be made to the church to see whether they could move to a later start time. Rodney will ask John Stadt. A report on the soiree will be included in the President's report. Tickets for the event will be available at the AGM. The new ticket price will be \$25.

STANDING COMMITTEES:

Library: Sandy Alexandre's resignation letter was read. Sandy has given Matt a list of the responsibilities for the librarian and indicated that she would help with the book/bake sale in August, if needed. Sandy outlined the need for a dedicated space for the library. There has been an ongoing problem with books taken out without any signout and brought back without any record. There needs to be more control over the inventory. How we can address this problem needs more discussion.

MOTION: THE BOARD WANTS TO THANK SANDY FOR HER 10 YEARS OF SERVICE TO THE LIBRARY.
CARRIED.

Quarterly: Nothing to report.

Community Garden: Seedy Saturday has been scheduled for April 13 and a bank restoration workshop at the end of the month. Carolyn handed out a map of the property to help determine where the fence could be built.

Kitchen: The area above the dishwasher needs a tray to catch the water from the racks after they are taken out of the dishwasher. Don and Nettie will look at what is available through commercial kitchen stores.

Virginia has a concern about the blue tinge of the water from the taps. Ron indicated that this was from the manganese in the water. He suggested that we could look at a water filtration system for under the counter.

OLD BUSINESS:

Capital Projects: Paving schedule: Royal Paving has been over to look at the site and can do the paving when we have done the site prep work. They indicated that they could spot fix the tennis court surface as well. The site prep work needs to be done by the end of April. Ron will put out a plan for the work that needs to be done and contact the individuals who could do the work and accept the bids.

MOTION: CAROLYN MOVES THAT WE SPEND UP TO \$700 TO PREPARE THE SITE FOR ROYAL PAVING.
CARRIED.

It was suggested that TICA could pay for grading the parts of the driveway that will not be paved as the required equipment will already be here for the paving work. Before allocating these funds, the board needs to consider what other capital projects have been outlined. This discussion was tabled for the next meeting.

Drinking fountain: Includes a time capsule for a 2050 opening.

MOTION: VIRGINIA MOVED THAT THE OLD DRINKING FOUNTAIN BE MOVED TO THE COMMUNITY GARDEN.
CARRIED.

Window coverings in the hall: The quote from New Image Interiors indicated that the curtains would last another 10 years if they were re-headed and re-hanged. Discussion of this item will be held at a meeting after the AGM when we can develop a capital plan for what needs to be done over the long term at the hall.

AGM planning: The draft for the agenda was discussed and revised.

NEW BUSINESS:

TICA manual update: Leslie and Carolyn will continue to revise and update the manual for incoming executive members.

Update of website: Virginia and Veronica will look at using Paypal as a means for making donations and paying fees.

'EVEN BETTER IF...':

NEXT MEETING: May 14, 2013

ADJOURNMENT: The meeting adjourned at 12:20 pm.

Donald Sinclair
TICA Secretary

TO DO

Ron: Prepare site prep work plans and contact individuals to make bids.

Don and Nettie: Look for tray to put above dishwasher to catch dripping water.

Leslie and Carolyn: Update executive manual.

Matt: Report on Soiree in President's message.

Veronica: Help with poster design for soiree.
Paypal?

Virginia: Paypal?
Prepare treasurer's report for inclusion with minutes of this meeting.

Rod: Ask John Stadt about moving church time on August 11th.