

THETIS ISLAND COMMUNITY ASSOCIATION
EXECUTIVE MEETING

July 2, 2013 at 9:30AM

MEMBERS PRESENT:

Carolyn Askew - Chair, Nettie Hayter, Matt Hess, Virginia Lamb, Lesley Milliken, Don Sinclair, Veronica Shelford, Dee Smith.

AGENDA:

AGENDA WAS APPROVED.

MINUTES OF THE LAST MEETING:

Approval of the minutes of June 4th, 2013 was tabled pending a correction.

REPORTS:

- Hall Manager's report was approved.
- Treasurer's report approved.
- Membership report noted that we now have 177 Family memberships, 60 Single memberships, and 414 voting members. This is a substantial improvement over the membership figures at the end of last year.
- Library –A new librarian has still not been found to replace Sandy Alexandre after the Book Sale in August. If necessary the Library Committee will have to step in and divide the role among them until a successor is found.
- Community Garden – Since this committee has become more or less inactive it was suggested that it be removed from the agenda until it has revived.
- Kitchen – No report
- Repair and Maintenance – A detailed report of all the work completed was submitted, and is in the files. The Committee moved that we raise the Cleaner's contract price to equate with the current going rate locally. MOTION PASSED. They have re-prioritized her work list to better match the cleaning needs as the hall is more and more used.

MAINTENANCE & REPAIR PROJECT DISCUSSION:

A list of projects was discussed, including –

- Painting of one or both washrooms, and replacement of chipped sinks
- Consider revamping the arrangement of furniture in the library to make cleaning easier
- Investigate further the use of zinc strips to keep the roof clear of moss. Ron has suggested that the remaining life of this roof may not justify using the strips, now that the roof has been cleared and will probably not need work again for another 5 to 7 years. It has been suggested that the strips may make the run-off water toxic for the garden, and this should be investigated further.
- Install a stair rail on the bench side of the wood stairs up to the Hall entrance (part of our commitment to the Building Inspector.)
- Parking spaces should be cleared back into the woods to allow more cars to park, angled in and off the driveway, to keep it clear for emergency vehicles. This may include the need for gravel.
- Signage, possibly an easel which can be removed except during an event, to remind users that the drop-off area is not for parking.
- Call in a tree service to assess a dying tree on the property which could be dangerous.
- New floor or carpet in the Library – possible grant item?
- Cleaning and filling in the path between the Community Centre property and Mission Road opposite the Fire Hall, as it is widely used and is currently in bad shape and a potential for accidents.
- Pursuing the bid given the Board by to repair, revamp, and reinstall the curtains in the main hall.

- Curtain or other visual barrier to go around the janitor's sink in the Ladies' Washroom

NEW BUSINESS:

- Dawn Gordon will be resigning from the TICF as of this fall, so TICA needs to nominate a new candidate. Don and Carolyn will consider possible representatives, and the nature of our relationship to them and the TICF.
- A motion of thanks was extended to Lesley for her excellent work researching and producing a new TICA Board Manual – it will be very much appreciated and used!
- It was noted that an email motion was proposed on June 18th, that THE MEMORIAL BENCH DONATED BY THE HAYWARD FAMILY BE PLACED ON THE FRONT PATIO WITH ITS BACK ALONGSIDE THE WOODEN STEPS ON THE WESTERN EDGE OF THE PATIO. Motion PASSED.

NEXT MEETING:

The next meeting will be on Tuesday, August 6th, 2013, at 9:30 am.

ADJOURNMENT:

The meeting adjourned at 10:30 am.

Veronica Shelford
TICA Secretary