

THETIS ISLAND COMMUNITY ASSOCIATION
EXECUTIVE MEETING

August 6, 2013 at 9:30AM

PRESENT:

Carolyn Askew, Nettie Hayter, Don Sinclair, Dee Smith, Gloria Taylor, Kathleen Thompson, Lesley Milliken, Virginia Lamb (joined the meeting at 10:15)

AGENDA:

Agenda was approved.

MINUTES OF THE LAST MEETING:

Minutes of the July 2, 2013 were approved

REPORTS:

- Treasurer's Report was adopted. Treasurer Virginia advised that she will be away this month. She will deposit Book & Bake Sale proceeds before she leaves and Dee will make any deposits in her absence. Virginia will be implementing a protocol requiring everyone who signs cheques in payment of invoices to initial the supporting documents for the payment.
- Cookbook revenue is \$165.
- Membership Report was received. Dee Smith reported there are 179 family members, 69 single members.
- Hall Manager's Report was received.
- Repair and Maintenance report was received. The Committee is working on cleaning of floors and bathroom exhaust fan repair/replacement.
- M/S/C adoption of Repair & Maintenance Committee Terms of Reference with the addition of "heating and septic systems" to paragraph 1 under Function 1.
- Library Report was received. Carolyn and Kathleen reported on a meeting with Friends of the Library to discuss Sandy Alexandre's report to the Executive and to consider a community consultation on the direction of the Library in the future.
- Kitchen Report was received
M/S/C adoption of revised policy on use of the Barbeque.
- Quarterly - no report
- **NEW BUSINESS:**
 1. New Horizons Grant
Don gave an extensive report of the New Horizons Grant Workshop he attended. He provided several examples of projects that have been funded and reviewed Grant criteria. It was agreed to form a Working Group in October to begin the application process for 2014.

2. An Email Vote Policy was presented for discussion.
M/S/C to adopt the Email Vote Policy with a monetary limit for such votes of \$4999. It was noted that five thousand dollars is the maximum amount the Executive can expend on a single item without approval from the membership in accordance with the May 6, 2013 Annual General Meeting motion.
3. Memorial Bequests: From time to time residents and /or family members want to make a memorial gift to the Community Association. In the past gifts have been trees or more recently a bench. TICA has no policy on gifts to the Hall or grounds. It was decided to form an *ad hoc* Committee to take on the job of drawing some guidelines for the community with respect to memorial gifts. Gloria and Dee agreed to take on that task.

OLD BUSINESS:

The search is on for a TICA representative to the Community Fund Board to fill the balance of the term vacated by Dawn Gordon.

Better if

It was decided that the meetings would be better if coffee and tea was available. Gloria agreed to take on that task.

NEXT MEETING:

The next meeting will be on Tuesday, September 3, 2013, at 9:30 am.