

**THETIS ISLAND COMMUNITY ASSOCIATION**  
**EXECUTIVE MEETING**

**October 1, 2013 at 9:30AM**

**PRESENT:**

Carolyn Askew - Chair, Nettie Hayter, Matt Hess, Virginia Lamb, Lesley Milliken, Veronica Shelford, Don Sinclair, Dee Smith, Kathleen Thompson, Gloria Taylor. Ron Bannister sent regrets.

**AGENDA:**

Agenda was approved.

**MINUTES OF THE LAST MEETING:**

Minutes of the meeting August 6th, 2013 were approved with corrections; those of September 3 2013 were approved.

**REPORTS:**

- **Treasurer's Report:** There was no month-end report available, as this meeting was too soon after the numbers were finalized. However, the Treasurer noted that the summer Community Fair contributed a total of \$373, \$600 has been received to date on behalf of the Senior's Committee in memory of Barbara Findlay, and we received \$5947.49 as TICA's share of the Art Soiree funds. It was moved and carried that the Treasurer be authorized to change from paper to e-statements for our accounts at CIBC and Island Savings, to save the charges levied on mailed paper statements. To ratify our on-going \$600 annual contract with the school board, it was moved and carried that we sign the contract with School District 79 for the use of the Hall and grounds for the period September 1, 2013 to June 30, 2014.
- **Membership Report:** No formal report – only activity is updating occasional address changes.
- **Hall Manager's Report** was received.
- **Library:** Celine Valestrand now has the electronic catalogue of the books in the library, on the public computer in the Hunter Room, but it is Read-Only. She has the editable version on her own computer.
- **Kitchen:** An eye-wash board with mirror and bottles was donated, but it was decided that that particular model was not suited to our needs, and we will look for less large alternatives.
- **Repair and Maintenance:** Gloria reported that the floor cleaning will cost \$1075, which includes stripping, cleaning, and 5 coats of wax. When a date is decided on, a work party will be needed to move all furniture to the Hunter Room, and the Hall will be closed for the days needed for the cleaning. There was also discussion about re-flooring the library, which will need to be coordinated with the Librarian. It was noted that we also have a quote for renovating the curtains in the main Hall, which should be acted on.
- **Quarterly:** No report at this time.
- **Community Garden:** No report at this time. There was a discussion of the relationship between the Community Garden Committee, ThINC, and the TICA. Virginia, Matt and Veronica will meet with representatives of the Garden Committee and ThINC, to clarify things for the future.

**OLD BUSINESS:**

- The appointment of a TICA representative to the Community Fund Board has been tabled to the December meeting.

- A New Horizons Grant Application committee has been struck: Carolyn, Don, Matt and Dee will form a working group to put together ideas for projects to which a grant might apply.
- There was considerable discussion about whether and how best to frame a policy to deal with donations of items in memory of islanders who have died. The requests or donations have been dealt with on a case by case basis in the past, but it has become evident that there is a limit to the space available, as well as a need to clarify TICA's on-going responsibility for their maintenance. A draft policy will be submitted to the next meeting for consideration. Suggestions included a plaque (to which names could be added, to memorialize those who have contributed largely to the community, either monetarily or as volunteers), and the collection of these life histories for the library.

### **NEW BUSINESS:**

- A request was received from the Fire Chief, via a letter to the TICF, that the Fund should purchase an automatic defibrillator which would be kept at Forbes Hall, for rapid access in the event of someone suffering a cardiac arrest or malfunction. Carolyn will check what, if any, ramifications this might have for our insurance coverage. The consensus was that it would be a good thing to have, and Carolyn and Don will work out the details.
- Discussion of Hall Rental rates is tabled to the next meeting.
- It was agreed to purchase a license from Criterion Pictures, for \$200, to allow us to continue to show movies at the Hall. As Sandy Alexandre has retired from this activity, Don Sinclair will facilitate continuing holding movie nights.

### **NEXT MEETING:**

The next meeting will be on Tuesday, November 5th, 2013, at 9:30 am.

### **ADJOURNMENT:**

The meeting adjourned at 12:15 pm.

Veronica Shelford  
TICA Secretary