

THETIS ISLAND COMMUNITY ASSOCIATION
EXECUTIVE MEETING

November 5, 2013 at 9:30AM

PRESENT:

Carolyn Askew - Chair, Nettie Hayter, Virginia Lamb, Lesley Milliken, Veronica Shelford, Don Sinclair, Dee Smith, Kathleen Thompson, Gloria Taylor, Ron Bannister.

AGENDA:

Agenda was approved.

MINUTES OF THE LAST MEETING:

Minutes of the meeting October 1st, 2013 were approved.

REPORTS:

- Treasurer's Report was approved. Virginia will put together a draft pro forma budget.
- Membership Report: A new membership form and letter are being developed for fees collection in 2014.
- Hall Manager's Report:
 - The hall manager asked whether we wanted to change the door code again, and Gloria will pursue this. It was agreed to go with a particularly memorable number.
 - Soup's On asked for permission to put food bank collection boxes in the hall, which they would manage, and we agreed.
- Kitchen: New ice cream scoops are needed, which Virginia will get.
- Repair and Maintenance:
 - Gloria reported that the Ralf will come to demonstrate how to do the floor cleaning, which Andy and Gloria will oversee, using Planet Clean for materials.
 - Gloria will also replace the waste baskets in the washrooms.
 - It was noted that the counter-tops will be coming this week (which Ron will install), and the hall painting will be done November 15th and 16th, during which time the building will be closed to all users.
 - The Fire Department, overseen by Gloria, will trim back the tree branches that pose a hazard to fire trucks using the driveways.
 - It was noted that there is evidence of mice in the men's washroom, but that replacing the baseboard heaters will at the same time plug the access holes.
 - The lawns need to be mowed before winter; Gloria will talk to Kevin.
 - Ron is keeping an eye on the water collection system to be sure that the water is clean and usable.
- Quarterly: No report at this time.
- Community Garden: Virginia, Matt? and Veronica met with members of the Community Garden, emphasizing that TICA needed to be kept informed on plans and projects, and that the Centre grounds and gardens needed maintenance. It was a good and positive meeting, with assurances of continued interest in the garden in spite of growing involvement with ThINC.
- Ad Hoc: No date has been posted for the next New Horizons Grant deadline. We will look at what needs doing long-term, to know what to apply for. Already on the list are curtains, improved railings.

OLD BUSINESS:

- It was noted that Pauline Harwood has resigned as a member of the TICF board, so we need to replace her as a TICA rep. Tricia Hunter was suggested as a possibility, and Veronica will contact her to discuss the possibility.
- Memorial bequest policy update was tabled.

NEW BUSINESS:

- The defibrillator purchased by the TICF will be kept at the Hall, but the Fire Department will look after maintenance, and perhaps hold classes on its use. A letter of agreement to that effect will be drafted. We will advise our insurer about this, and check if there are any liability issues for TICA that need to be addressed.
- Discussion of Hall Rental rates is tabled to the next meeting. Gloria will check with Glenora Community Centre (a small community where she and Tom used to live) as to what they charge for various types of rentals, to give us some point of comparison. Dee suggested that comparisons with a number of different halls would be useful.
- Dee suggested and it was agreed that we could have a Cookbooks “super sale” at the Holiday Bazaar, selling them for \$5 each, to reduce our large inventory.
- Carolyn noted that she will be away from Dec. 2nd to Jan. 18th, so Don Sinclair will take the Chair.

NEXT MEETING:

The next meeting will be on Tuesday, December 10th, 2013, at 9:30 am.

ADJOURNMENT:

The meeting adjourned at noon, approximately.

Veronica Shelford
TICA Secretary