

**THETIS ISLAND COMMUNITY ASSOCIATION**  
**EXECUTIVE MEETING**

**April 8, 2014 at 9:30 AM**

**PRESENT:**

Don Sinclair - Chair, Ron Bannister, Nettie Hayter, Matt Hess, Virginia Lamb, Lesley Milliken, Veronica Shelford, Dee Smith, Gloria Taylor, and Kathleen Thompson.

**AGENDA:**

Agenda was approved with additions.

**MINUTES OF THE LAST MEETING:**

Minutes of the meeting March 4th, 2014 were approved.

**REPORTS:**

- **Treasurer's Report:** Membership dues have been coming in well, thanks to Dee's reminders. We are projecting a deficit of roughly \$5000 in 2014, assuming we bring in about \$7000 from fund-raising. This is because of the various hall improvements that have been completed so far this year. However, we still have about \$30,000 in the bank, which it is felt we shouldn't go too much below, as we need a cushion against possible major and unexpected repairs. It was moved and passed that we accept the financial statement and year-end report, and that a PDF of the statement should go on-line. Matt Hess has agreed to be Treasurer next year, with Virginia continuing as back-up. Dee moved that we add Matt as a cheque-signer at the Credit Union and the CIBC, before the AGM, retaining the existing signers Nettie Hayter, Virginia Lamb, Veronica Shelford and Don Sinclair.
- **Membership Report:** Dee reported the total membership to date is 166 Family, and 62 Single. This brings the total contributed by membership fees so far this year to \$14,806.
- **Hall Manager's Report** was received. There was some discussion of the difficulties of meeting the requests of all users, when requested times overlap those of regular users. These will continue to be dealt with on a case by case basis. It was moved and passed that a hall use policy be adopted to the effect that all individuals and organizations that use Forbes Hall Saturday night (with the exception of TICA) must clean the Hall and reposition furniture at the end of the event in order that the Hall is ready for use by 9:00 Sunday.
- **Kitchen:** VIHA approval of our kitchen facility was renewed without problems. We are required to review our emergency response plan and submit it to VIHA.
- **Repair and Maintenance:**
  - The "stage curtains", along the wall with the doors to the storage area, have been washed, the hem re-stitched by Dee (thank you Dee!), and re-hung.
  - There was a work party on March 15<sup>th</sup> that emptied the Hunter Room of all books and furniture. March 18<sup>th</sup> & 19<sup>th</sup> the floor installers, Dobson's Paint and Decorating, did an excellent job – very quick and competent. March 21<sup>st</sup> and 22<sup>nd</sup>, Jonathan Boyce painted the Hunter Room and ceiling, and on Sunday, March 23<sup>rd</sup>, Tom Anderson and Tom Milliken came early and reinstalled the bookshelves by 9:30am, so that the church could use the Hall.
  - It was noted that the refurbishing projects – the Hunter Room and the Hall curtains – have come to about \$9000 all together. Ernie will install the lights. The outside steps will have to wait until the Fall, or next year, as will Hunter Room window coverings and additional furnishings,

depending on the budget. Dee asked whether the New Horizons Grant is open for applications yet, as that might be a source of funding.

- The Spring Clean-up Work day will be Saturday, May 3<sup>rd</sup>.
- It was noted that Lesley and Randy Buhr have already begun caring for the garden around the Hall, but we will need to find someone to cut the lawns.
- Ann Dickie reports that Soup's On has accumulated \$1500, and suggests that a pull-down segmented shutter for the pass-through into the kitchen would be better than the current wooden shutters.
- The Camera Club will put up a minimum 40-inch flat screen monitor in the library, and TICA will contribute an articulated arm to mount it on for better viewing.
- There was a vote of thanks to Gloria for her enormous commitment of time and energy to getting these projects organized and done so efficiently and well!
- Quarterly: The Summer issue will be managed by Carol Sowerby.
- Garden Committee: It was moved and passed that the fence being built at the back of the hall, around the water tank, should be 3 ½ to 4 feet high, not 6 feet as seems to be the intention at the moment. The digester could be placed somewhere more easily accessible, perhaps being moved on the Work Day.
- Ad hoc AGM Committee: Lesley Milliken reported that Leslie Buhr is prepared to stand for the TICA board. Veronica will talk to her about possibly taking on the position of Secretary. Veronica will also talk to Donna Stadt about canvassing the members of the church group for a possible Board Member. There is a need for someone to take minutes at the AGM. Veronica will approach Janice Young to see if she would be available.

### **NEW BUSINESS:**

- TICA is not taxed for garbage collection, but it was moved and passed that we will pay \$200 to TIRRA, since the Hall generates quite a lot of garbage. It has been noted that some “inappropriate garbage” has come in from the Hall, so the Kitchen Committee will talk with Vicki Walker about what that means exactly, to see how best to handle the problem. People who are producing dinners usually have more than enough to do, so policing what goes into the trash bags isn't always feasible.
- A pilot project was proposed and accepted, that we create the position of “Co-Chair” for the 2014-15 board year. This may make it easier to introduce and train new people for the job of Chairman, as well as provide additional back-up for when one or more of the board officers are away.

### **NEXT MEETING:**

The next meeting will be on Tuesday, May 6th, 2014, at 9:30 am.

### **ADJOURNMENT:**

The meeting adjourned at 11:35 AM.

Veronica Shelford  
TICA Secretary