

THETIS ISLAND COMMUNITY ASSOCIATION
EXECUTIVE MEETING

JULY 8, 2014 AT 9.30 AM

PRESENT:

Don Sinclair, Gloria Taylor, Nettie Hayter, Matt Hess, Ron Bannister, Dee Smith, Lesley Buhr, Veronica Shelford.

Don Sinclair graciously chaired the meeting in the absence of the president Carolyn Askew.

AGENDA:

The Agenda was approved with the following additions:

1. under approval of minutes
 add 2a. review of email votes
2. under fundraising
 add soiree
 grant
 garden party
 boot sale
 Christmas carol/bake sale at last soup's on for 2014
3. under new business
 add church

The agenda was accepted and approved with the above additions.

MINUTES OF THE LAST MEETING:

Minutes of the meeting of June 3, 2014 were accepted and approved.

2a. Let the minutes of this meeting reflect the wording and the outcome of the two email votes called for on June 12, 2014 and June 27, 2014, respectively.

June 12, 2014, moved by Don Sinclair

“that a Hall use policy be adopted to the effect that all individuals and groups that use the Hall Saturday Night must clean the hall and reposition the furniture at the end of the event in order that the Hall be ready for use by 09.00 hours Sunday.”

Accepted as moved and approved by email vote.

June 27, 2014, put forward by Don Sinclair

“ to authorize four TICA Board members to sign our New Horizons Grant Application which constitutes a legal contract between TICA and the Government of Canada. Moved by Matt Hess that TICA apply for a New Horizon’s Grant as discussed in previous meeting and that any four of the following be authorized to sign the application on TICA’s behalf:

Carolyn Askew(President)
Veronica Shelford(Director)
Don Sinclair(VicePresident)
Nettie Hayter(Director)
Matt Hess (Treasurer)

Accepted as moved and approved by e mail vote.

TREASURER’S REPORT:

Discussion of inconsistencies in expenditures month to month as noted by Carolyn(absent) . Matt concluded best to look at the overall six month financials to get a better picture. Difficult to manage expenditures . May have to draw on CIBC investment at year’s end. Significant expense this month in purchase of “ materials” only for portable outdoor power system. Once again Ron Bannister gave freely of his time and expertise. Much appreciated.

The report reflects the \$1800 given by Soup’s On. Did not reflect the \$200 deposit by Overbury.

Gloria Taylor presented Matt with \$450 from the July 1 Pancake Breakfast. \$450. The \$450 to be deposited under fund-raising revenue.

Matt moved to accept the Treasurer’s Report as read. Accepted and approved.

HALL MANAGER’S REPORT:

Report was received by email and read by Don Sinclair.

July 7-11 THINC day camp
Private bookings by Overbury during the summer in the event of rain. Matt to \$200 given as deposit by Overbury
August 16 Simone Luckham Joel Kamp concert
November 15 booked for elections

Hall Manager’s report was accepted as read and approved.

STANDING COMMITTEES :

KITCHEN:

Acknowledgment of Code change. Ron will change locks and have only six keys made. Don Sinclair is currently updating the kitchen usage protocol.

REPAIR AND MAINTENANCE

Gloria Taylor reported on Pancake Breakfast . 90 people ; 10 places short; will tweak for next year. Profit \$450. Shirley Burr did dishes and made 84 muffins. Dee to send Thank you.

Gloria received complaint about NEW water taps in bathroom. Too much water. Ron says amount of water is in accordance with food safe regulations. May want to put this on espokes. Gloria to resend annual water report to Vancouver Island Health Authority (2nd time). Firehall connection has been shut off. Need to address this issue with Jeanine who is aware of the shut off .

Report accepted and approved.

QUARTERLY:

Veronica reported. No problems at present. Deadline for articles etc. August 10. Some receivables collected on outstanding Web accounts.

Report accepted and approved.

Ad Hoc NEW HORIZONS grant application committee:

Application sent in before July 4 deadline. Application was for \$20500

- Support - senior/children mentoring program
- exercise equipment
- stairway/railings
- chairs for library

Triggered by this discussion... update insurance liability if necessary. Chris Pegg to receive an email from Matt acknowledging that skate boarding is a sport on Hall grounds. Are we covered... are we liable? On record that we enquired.

Report accepted and approved.

FUNDRAISING:

Dee spoke on behalf of Virginia who was not present.

Virginia Lamb to head CAFÉ TICA portion of fundraiser on August 30 , 11am to 7pm. Annual Boot sale to be directed by Gloria Taylor. Charge for tables to be \$10.00. Gloria will perhaps ask Myla Frankel to do posters for the event.

All TICA board members offered their support to help with event to ensure its success. Further discussion and confirmation of duties to be brought up at next meeting.

All agreed.

Soiree ..subject brought up that TICA not doing its share for the soiree. All felt differently. Will continue with our support.
96 tickets sold to date. Goal is 130.

Grant for \$2000. Our Cowichan Community Health Network. Deadline Oct.1, 2014.
Note to be placed in Quarterly asking for ideas. Lesley and Nettie to draft proposal .
Picnic tables needed.

Garden party September 27. Bulbs/ plants and Café TICA ... dessert and coffee/tea.
Bulbs ordered.. cost \$918. Article to go in quarterly. Invitation 1pm to 4pm. Lesley to head committee. Gloria, Nettie, Don and Carolyn previously expressed interest in assisting with this event. Further discussion at next meeting.

Christmas Bake sale at last Soup's on in December , Short Christmas program. Sing along. Lesley to head committee. More information later date.

OLD BUSINESS:

Tendering of jobs and hall bill board information postponed till later.

NEW BUSINESS:

After a short discussion regarding the subject of “big” church on August 10 at the Hall during the clean up after the soiree, the Board decided to keep with the decision that the Hall would remain closed to all groups August 6 to 10 relying on the email sent out to all groups March by Anne Marie notifying all groups concerned of closure.

Meeting Adjourned at 11:10am

NEXT MEETING AUGUST 5, 2014 AT FORBES HALL at 9.30am.