

**THETIS ISLAND COMMUNITY ASSOCIATION
EXECUTIVE MEETING
Held at Forbes Hall on
September 2, 2014 at 9.30 am**

MINUTES of September 2, 2014 TICA meeting

PRESENT:

Carolyn Askew (chair), Don Sinclair, Nettie Hayter, Matt Hess, Gloria Taylor , Lesley Buhr, Donna Stadt, Virginia Lamb, Dee Smith, Veronica Shelford.

AGENDA:

The Agenda was approved with the following additions:

1. under old business --- property insurance(skate boarding);
2. under fundraising ---TICA/Flea market

The agenda was accepted with the above changes.

MINUTES OF THE LAST MEETING:

Minutes of the July 8th meeting were not discussed. A committee composed of Matt, Don, Carolyn and Lesley was set up to discuss minute style and content .
This committee to meet Thursday , September 4, 2014.

The board decided to table approval of the July 8 minutes until the OCTOBER 7th meeting.

TREASURER'S REPORT:

The format submitted for this month differed from last report.
TICA'S net proceeds from Summer Soiree is not reflected in this report.
At present, it appears that there will still be a deficit at the end of the fiscal year.

The Treasurer was requested and agreed to make petty cash available up to \$150.00 for reimbursements (with receipts) for items purchased for Forbes Hall.

There was a brief discussion regarding holding such amounts of money in Term deposits. The consensus was that the funds are being held for emergencies and/or building expansion.

Treasurer to prepare a 10 year history of those funds for the next meeting.

The Treasurer's report was accepted as read.

HALL MANAGER'S REPORT:

The Hall Manager's report was received as presented.

STANDING COMMITTEES:

KITCHEN:

Don reported that user groups are still not cleaning up in the kitchen. A kitchen protocol meeting is to be held September 5 at 10. am at the Hall.

Don will order new fridge from Costco. The cost is \$2500. Soup's On to continue to add to fridge fund until the cost is satisfied.

Presently a check list of responsibilities is issued at the time the damage deposit is collected .

Motion: that a person be hired to clean up after an event and that the damage deposit be forfeited when the hall facility is not satisfactorily cleaned up.

Accepted .

REPAIRS/MAINTENANCE:

Gloria Taylor to look into oven repairs.

Gloria also brought into discussion , that after an event , additional janitorial hours may be required.

QUARTERLY:

Veronica reported. Quarterly in mailboxes today.

FUNDRAISING:

Don led a discussion on the Soiree debriefing and meeting with the Community Fund .

All members of TICA board were in favour of a joint fundraiser with the Community Fund for 2015 and TICA to put forward a co-chair.

It was agreed to request a grant from the Community Fund in the amount of \$400. as a contribution toward the cost of the new power supply for the outdoor areas .

Gloria reported on Flea Market. A total of \$115. for table rental was collected plus \$50. from the TICA table and \$79.50 from individual vendor donations.

The consensus was that the Flea market with Café TICA offering food is a good event to be hosted annually.

Virginia reported that Cafe TICA netted \$425. at the lunch. 100 people were served. The debriefing of this event is September 4, 2014 at 10 am.

Lesley reported on Thetis Island Blooms . All is in order to proceed with the event on October 4, 2014 1 to 4.

OLD BUSINESS:

Re posting notices on Hall bulletin board

Dee presented a written policy proposal which was accepted with the following changes:

On site church information need not be separately cited as it comes under Hall activities.

Near to bottom line to change to read:

“ This notice board is for hall and grounds activities.”

Re: Insurance coverage for Skateboarding in tennis court

After consulting with the underwriter, Chris Pegg assured Matt that the underwriter realized that casual use of the tennis court for skate boarding

was not a problem within our insurance policy. Confirmation in writing is pending.

NEW BUSINESS:

There was a short discussion on changes to the TICA website. A committee comprised of Carolyn, Veronica, Matt , Nettie , Lesley will look into making any changes.

Lesley reported that TICA would not qualify for a Cowichan grant of \$2000.

Next meeting October 7, 2014 at 9.30- at Forbes Hall

Meeting adjourned at 11.50 am