

**THETIS ISLAND COMMUNITY ASSOCIATION
EXECUTIVE MEETING
held at Forbes Hall**

MINUTES of OCTOBER 6, 2014 at 9.30 AM

PRESENT:

Carolyn Askew(chair), Don Sinclair, Lesley Buhr, Nettie Hayter,
Gloria Taylor, Donna Stadt, Dee Smith, Matt Hess, Ron Bannister.

AGENDA:

The Agenda was approved with the following additions:

- 1.under NEW Business
 - a) add joint meeting with Community Fund for the purpose of discussing the 2015 fundraiser.
 - b) add Hi Neighbour program

MINUTES OF THE LAST MEETING:

M/S/C Minutes of the September 2, 2014 meeting were accepted and approved.

M/S/C Minutes of the July 8, 2014 meeting were accepted and approved.

TREASURER'S REPORT:

M/S/C The Treasurer's Report was accepted and approved.

Reference to a 10 year graph tracking our budget showed that TICA's operating practices falls within the normal practice range.

HALL MANAGERS REPORT:

M/S/C The Hall Manager's Report was accepted.

MEMBERSHIP REPORT:

Dee Smith presented a report of membership statistics, including fees and members of TICA.

M/S/C/ There will be no fee increase for 2015 .Further discussion on any fee increase is to be reserved for the AGM.

M/S/C The Membership report was accepted.

QUARTERLY:

There was no report as Veronica was absent.

STANDING COMMITTEES:

KITCHEN:

New fridge is ordered; availability of old fridge to be put on e spokes and the highest bid gets the fridge.

Cleanliness of the kitchen has improved since the protocol meeting. Issues have been resolved as a result of the meeting.

REPAIRS /MAINTENANCE:

The commercial oven was serviced .It was concluded that the users of the oven need a better understanding of its operation. A brief information sheet on the usage of the oven is posted near the oven.

FUNDRAISING:

A) Don provided information from the debriefing of the Flea Market/TICA café fundraiser.

B) Lesley presented statistics of the October 4, 2014 bulb/plant /Café TICA sale. Profit on Saturday was \$902.00 . Late sales generated a further \$598.00. Gloria and Lesley will sell the remaining bulbs/plants on October 18, 10am to `1 pm.

C) Dee gave an update on cookbook sales. There are 170 books left with sales this summer amounting to \$845.00

OLD BUSINESS:

PROCUREMENT POLICY:

Matt led a discussion on the draft procurement policy report.

The Board decided to table further discussions of any procurement policy to next meeting.

NEW BUSINESS:

A) PROTOCOL FOR TROUBLESHOOTING INTERNET:

The Board noted that no one has been contracted or has volunteered to troubleshoot the Hall internet signal.

Ideas on how to fill the need were presented.

Further discussion will be held at next meeting.

B) POLICY ON WALL ART:

The Mission of TICA is to provide a Hall that is enjoyed by the community. A protocol is required to provide wall hanging space for community artists. The Board decided to table discussions as to the development of a protocol for the display and rotation of artist's work.

C) GARDEN AND FENCE AROUND WATER TANK:

The Board wants to better utilize the garden space at the rear of the Hall by making changes in the raised beds and compost area. Don presented an idea of trying to engage the school children and "home-schooled" children in a garden program. Matt will contact the Garden Committee to discuss the new plans and disbursement of some of the "garden" funds for the program.

D) Hi NEIGHBOUR:

Donna has \$73.40 in donations from the now defunct Hi Neighbour program. This donation money will be handed over to TICA and go into general funds. The Board thanks the Hi Neighbour volunteers.

E) TICA/COMMUNITY FUND JOINT MEETING:

A joint meeting is needed soon for the purpose of discussing the 2015 Summer Soiree Fundraiser. Don will coordinate a meeting time with the Board members.

F) DIGESTER:

The Board agreed that the usage of the Hall Digester is open to the community.

Next meeting November 4, 2014 at 9.30 am

Meeting adjourned at 12.15pm.

