

**THETIS ISLAND COMMUNITY ASSOCIATION  
EXECUTIVE MEETING  
held at Forbes Hall**

**MINUTES of NOVEMBER 4, 2014 at 9.30 am**

**PRESENT:**

Carolyn Askew(chair), Don Sinclair , Lesley Buhr, Nettie Hayter, Gloria Taylor, Donna Stadt, Dee Smith, Virginia Lamb, Ron Bannister.

**AGENDA:**

The agenda was approved with the following additions:

1. under Fundraising
  - d) hallowe'en party
  - e) Café TICA/Christmas bazaar
2. under Standing Committees
  - f) membership

**MINUTES OF THE LAST MEETING:**

M/S/C Minutes of the October 6, 2014 meeting were accepted and approved.

**TREASURER'S REPORT**

There was no report as Matt was absent.

**HALL MANAGER'S REPORT:**

The Hall Manager's Report was accepted .

**STANDING COMMITTEES:**

**KITCHEN:**

Don will be holding another kitchen protocol meeting with "home school" parents. The fridge has been installed and the old fridge successfully removed from the hall.

## REPAIRS/MAINTENANCE:

There was no report from Gloria.

Discussion regarding lawn maintenance for 2015 season and the need to increase the budgeted amount was tabled to the upcoming budget meeting .

Thank you notes to be sent out to this years lawn maintenance crew.

## QUARTERLY:

There was no report as Veronica was absent.

## FUNDRAISING:

- a) Fun was had by all at the Hallowe'en party even with limited participation. This event to be penciled in on next year's calendar of fundraising events.
- b) October 4 2014 plant/bulb sale successfully made a profit of \$1864. Discussion of a spring plant sale to be tabled until January 2015 meeting.
- c) December 17 sing along and bake sale to be held in conjunction with Soup's On.
- d) Café TICA will host the lunch at the December 6 and 7 Christmas bazaar. Don and Nettie to lead December 6<sup>th</sup> and Donna and Lesley to lead December 7<sup>th</sup>.
- e) A successful joint meeting of TICA and TICF was held November 6 to discuss the 2015 summer soiree. Discussion will continue at a meeting on November 13 , 2014.

## GARDEN COMMITTEE

Thetis Island School teacher Kelly McLure made a written proposal to develop and implement a community garden program involving TICA and the Thetis Island students for 2014/2015.

Carolyn reported that she had spoken to Stephanie Cottell of the Garden Committee who was enthusiastic about school students being engaged with the garden.

M/S/C Motion to accept the proposal put forward by the Thetis Island Elementary School teacher Ms. McLure..

A committee consisting of Gloria and Lesley was established to work with the school to implement the garden program. Ron, agreed to approach Thetis Island Parents Association with a request to purchase soil for the garden beds .

## MEMBERSHIP:

Dee requested that the names of any new comers be forwarded to her for the purpose of solicitation of membership fees.

## OLD BUSINESS:

### PROCUREMENT POLICY:

M/S/C Motion to adopt procurement policy as presented at the October 6, 2014 meeting .

### PROTOCOL ON WALL ART:

Celine Valestrand and Carolyn Askew agreed to contact Island artists to discuss development of a wall art policy/program. Carolyn and Celine will report back to TICA executive with a proposal to include among other things insurance, framing of at work.

## NEW BUSINESS:

Celine Valestrand reported that the Library has received a grant of \$500. from Thetis Island Community Fund to upgrade the collection of children's books. Typically the books are oversized and require new shelving for their display. Celine requested that the new appropriate size shelving be constructed. Ron will work with Celine on shelving specifications and will lead on contracting for construction and installation of the shelves.

M/S/C Motion to acquire more shelving in the library appropriate for an expanded children's book collection .

Further discussions to budget allocation of costs of the shelves is tabled until a later date.

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## BETTER IF:

A reminder that to date, only Thetis Island Church and Solstice Dinner Group are exempt from the "no open flame" policy in the hall. TICA is responsible for fire safety protocol in the hall. Neither the *Fire Code* nor our insurance policy prohibit open flames in the hall.

Next meeting is December 2, 2014 at FORBES HALL at 9.30 am

Meeting adjourned at 11.30 am.

