

THETIS ISLAND COMMUNITY ASSOCIATION

BOARD MEETING AT FORBES HALL

9:00 AM TUESDAY, NOVEMBER 7, 2017

Attending: Ron Bannister VP & Chairing the Meeting, Matt Hess (Treasurer), Dee Smith (Membership and Secretary for this meeting), Celine Valestrand, Carolyn Askew

Unable to attend: Heather Hunter, Arthur Hunter, Nicole Chiasson

Agenda: Approved

Previous Minutes: Approved without additions or changes.

Treasurer's Report: Matt presented and explained the report which was accepted and approved. WCB coverage <<is now in place>>.

To Do Check List: on-going with many accomplished assignments and new items added.

Hall Manager's Report: Reviewed without comments.

Membership Report: Dee reported there have been no additional memberships added/paid for this past month. Currently there are 414 eligible voting members.

STANDING COMMITTEES:

Kitchen: Food items and equipment have been missing from the kitchen and refrigerators/freezer. Hall users are failing to wash cups and dishes, leaving them soiled for others to prep prior to being placed in the sanitizer.

Repair and Maintenance: Valve slow leak issue being addressed by Ron. New battery was ordered by Nicole for AED; was received and installed. Hinges on generator door replaced; bill sent to CVRD.

Quarterly Magazine: An appropriate Item will be submitted for the next issue.

Hall Expansion:

- At 9:30 AM Members of the Hall Expansion Committee (Ann Dickie, Tricia Hunter and Shirley Burr) presented the Board with the expansion floor plan and designs as prepared, with their input, by Herold Engineering. These were thoroughly reviewed and discussed. Carolyn Askew reported that the Expansion Committee as a whole recommended approval of the design concept and floor plans.
- An email message was sent out yesterday to the October 7th General Meeting Attendees bringing them up to date on the process and advising there would be another Membership Meeting at 1:30 PM on Sunday, November 26th.

OLD BUSINESS:

Hall Cleaning: It was agreed that we have the Hall Manager recruit and supervise a total cleaning of the Hall. A maximum budget is not to exceed \$500.00.

NEW BUSINESS:

Approval to Proceed: the Board accepted the recommendation of the Hall Expansion Committee, motioned by

Carolyn Askew, to proceed with the plans as presented today.

Hall Expansion: Plans for the November 26th Member Meeting were discussed; at which time the drawings and plans will be presented for viewing. An email will be sent out ASAP to all TICA Members announcing this meeting.

Board Directors: The need to appoint additional Board Member(s) who could commit to being active was discussed since there is a need for an adequate number of required Board Meeting members to be in attendance in order to proceed with addressing Hall business matters.

Hall Manager Contract: Hours will be increased to 16 hours per month and the compensation raised to \$25/hour.

Grounds Contract: Matt will remind the grounds contractor to add a leaf clean up.

Yoga Equipment Storage Request: There appears to be adequate space for the storage of new Yoga equipment. Matt to follow up.

Tables: Eight new Lifetime 8 foot tables have been delivered and are ready for use. These were purchased using "Soup's On" funds.

- *The next General Member Meeting will be held on November 26, 2017 at 1:30 PM in the Main Hall.*
- *The next TICA Board Meeting will be held on December 5, 2017 at 9:00 AM in the Hunter Room.*

Minutes prepared by Dee Smith