

THETIS ISLAND COMMUNITY ASSOCIATION

BOARD MEETING AT FORBES HALL

9:00 AM TUESDAY, DECEMBER 5, 2017

Attending: Ron Bannister VP & Chairing the Meeting, Matt Hess (Treasurer), Dee Smith (Membership and Secretary for this meeting), Celine Valestrand, Don Sinclair

Unable to attend: Arthur Hunter, Carolyn Askew,

Agenda: Approved with one addition

Previous Minutes: Approved without additions or changes.

Treasurer's Report: Matt presented and explained the report which was accepted and approved. He noted that he is working on sending out tax receipts to people who gave donations as a result of the summer fund raising letter that was sent to all members.

To Do Check List: on-going with many accomplished assignments and some new items added.

Hall Manager's Report: Reviewed without comments.

Membership Report: Dee reported there have been two additional memberships added/paid for this past month. Currently there are 417 eligible voting members. One new membership request included a \$200 donation.

STANDING COMMITTEES:

Kitchen: Don Sinclair commented on the continuing problem with casual users not washing mugs and other items in a thorough manner.

Repair and Maintenance: New rakes and equipment have been purchased to effectively handle the leaf and branch clean up on the grounds.

Quarterly Magazine: An appropriate item will be submitted for the next issue.

Hall Expansion: Over 50 people attended a General Membership Meeting at the Hall on November 26. The "wish list" and preliminary drawings were posted. A design concept was presented. Suggestions and ideas were discussed. Funding was also reviewed. Grant applications will be submitted therefor users/user group letters of support will be requested with times noted to meet deadline dates. Mr. Erich Streit from Herold Engineering, Nanaimo, was at the meeting and addressed questions including the newer building code requirements. The Expansion Committee has determined plans to fit in with such requirements. Generally this was a very positive meeting. The attendees had a round of applause for all the hard work that the Expansion Committee has done up to now.

OLD BUSINESS:

Hall Cleaning: An in-depth cleaning has begun in all areas of the Hall. Gloria Taylor and Matt Hess will monitor the results.

NEW BUSINESS:

Director Position Resignations: The Board voted to accept the resignations received from Heather Hunter and Nicole Chiasson and thanks them for their past service.

Board Directors Appointments: The Board voted to reinstate/appoint Don Sinclair to the Board as a Director. Another candidate was discussed and may be appointed in January. This will mean we can more readily have a quorum in order to hold meetings and attend to TICA matters.

Fire Exit Safety: Our Fire Department noted that emergency doors at the Bazaar were blocked off in the Hall and the Library contrary to safety regulations. The Board determined to remind users about the need to have clearance for exiting. This will be done in various ways including an addition on the user request forms, an addition to the protocol and a sign for the Library door as well as a review of the wording on the two exit doors in the Hall and the one beside the kitchen.

Treasurer's Absence: Matt Hess will be away from December 12, 2017 to January 5, 2018. Dee Smith will take care of the cheque book and make necessary deposits.

- ***The next TICA Board Meeting will be held on January 9, 2017 at 9:00 AM in the Library.***

Minutes prepared by Dee Smith, Acting Secretary