

# THETIS ISLAND COMMUNITY ASSOCIATION

BOARD MEETING AT FORBES HALL

9:00 AM TUESDAY, MARCH 6, 2018

**Attending:** Ron Bannister VP & Chairing the Meeting, Matt Hess (Treasurer) Dee Smith (Membership and Secretary for this meeting), Celine Valestrand, Don Sinclair, Theresa Elsie

**Unable to attend:** Arthur Hunter, Carolyn Askew

**Agenda:** Approved

**Previous Minutes:** Approved without changes.

**Treasurer's Report:** Matt Hess presented data from the year 2017. February Report will be forthcoming. Matt reported that Ron and he had met with a new accountant who is located in Duncan. New accounting software was purchased and is now being utilized. Matt will be interacting with Tricia Hunter in regard to donations made toward the Expansion Fund. He has prepared tax receipts for donors. The Expansion Committee wants to send out "Thank You" notes.

Some donations have come in via the "Canada Helps" Website.

A gaming bank account has been set up at Coastal Community Credit Union as requested by the Expansion Committee. This will allow for grant applications.

**To Do Check List:** on-going with many accomplished assignments and some new items added.

**Hall Manager's Report:** Reviewed without comments.

**Membership Report:** Dee Smith reported there were 148 Family Memberships and 57 Single = 353 eligible voters for 2018 so far.

## **STANDING COMMITTEES:**

**Kitchen:** Don Sinclair discussed the issue of meals being cooked although the kitchen was not rented. This will be discussed with the Hall Manager. There are continued issues regarding cups not being thoroughly washed.

**Repair and Maintenance:** It was noted and appreciated that J.T Hammill repaired the oak chair in the Library and Mike Comeau repaired the Librarian's desk.

**Quarterly** will be issued next week and will include a complimentary copy along with a reminder being sent to those who were previous 2017 members but have not paid for 2018 membership.

**Hall Expansion:** Ron said that the Expansion Committee will be using data given to them by our Treasurer and will be making telephone calls to solicit donations.

The Forbes Hall Expansion Committee asked that TICA engage the services of qualified grant writer Jennifer Baines van Elk to prepare and file the Capital Project Grant and the Community Gaming Grant applications, both through BC Gaming at the Ministry of Community, Sport and Cultural Development. **A motion to do so was made and approved by the Board.**

## **OLD BUSINESS:**

**Hall Cleaning:** Connie Schermerhorn will be doing the cleaning for the month of March while Janice Young is still recovering from a health issue.

**TICA Logo:** To be redesigned and presented at the AGM.

NEW BUSINESS:

**Canadian Flag:** A new flag is now flying and the old one was disposed of according to protocol. Several politicians have been asked to supply flags and one has arrived from Alistair MacGregor, MP. Extra flags will be kept in storage.

**The TICA AGM** will take place on Monday, April 23<sup>rd</sup> at 7:30 PM.

**Nominating Committee:** Several people are under consideration and will be asked to handle this.

**“Get to the Point”** fundraising event will take place March 30 & 31, 2018. This will involve a dinner on the 30<sup>th</sup> as well as coffee and biscuits on the 31<sup>st</sup>. Tee Shirts will be available. The entry fee not settled.

**Rural Dividends Grant** – The issue that there is a completion date to use these funds was discussed; we can accept the Grant only if an extension can be arranged.

**Procedure for approval of Hall Expansion Spending:** Tabled.

- *The next TICA Board Meeting will be held on April 3, 2018 at 9:00 AM in the Library.*

Minutes prepared by Dee Smith, Acting Secretary