

THETIS ISLAND COMMUNITY ASSOCIATION

Minutes – Executive Meeting

August 6, 2019

9:00 a.m.

Present:

Ron Bannister, President

Don Sinclair, Vice President

Matt Hess, Treasurer

Teresa Moore, Secretary

Carolyn Askew, Director

Shirley Burr, Director

Kathleen Thompson, Director

Regrets: Theresa Elsie, Director, Celie Valestrand, Director

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1. Approval of Agenda. Carried
 2. Approval of minutes of July 9, 2019 meeting. Carried.
 3. Treasurer's Report:
Matt presented his monthly report. As per decision at last board meeting, Matt has created a separate line item for Licences and Fees. Matt and Angela (architect) are working on a new spreadsheet that tracks expenses for each part of the project budget. This will be updated every 2 weeks. RBC has requested a "project budget and timeline" as input to their mortgage evaluation. Matt will share the first edition with the board when it is ready to be sent to RBC.
Motion to accept Treasurer's Report moved by Teresa. Carried.
 4. Hall Manager's report from Anne-Marie Koeppen: Various school and tennis court bookings reported - no board action required.
 5. Membership Report: two new families; total 154 families, 71 single, 379 eligible voters
 6. Standing Committees:
 - a) Kitchen: Nothing to report
 - b) Repairs and maintenance: Nothing to report
 - c) Quarterly: Nothing to report
 - d) Hall expansion.
 - i. Mortgage – At the July meeting the board agreed that we should have quotes from 3 financial institutions. Carolyn has approached Van City Credit Union in Victoria; Matt has been working with our credit union CCCU and has approached RBC.
 - ii. On the Court information sessions: A third session will be held August 9th. Board members are encouraged to attend.
 - iii. Fundraising – there will be another ask letter at the end of August.
 - iv. Grants – The board approved hiring grant writer Jenn Barns Van Elk at the July meeting. Jenn has been working on two grants – a Gaming grant for

programs. We are seeking \$25,000 to hire a program coordinator. The second grant is a BC Rehab grant to provide wheelchair accessible access to the hall. Carolyn has a list of other grants that Jenn will review to determine suitability for the project. She will forward that list to board members. We were unsuccessful to securing a \$25,000 Farm Credit Canada grant for the kitchen. No reason for the denial was given by the funding organization.

v. Discussion regarding a suggested cultural program with Penelakut. Grants are available to support such a program and there is a possible matching offer from a current major donor. We need a small group to research this idea and create a proposal. Possible participants were discussed and Carolyn will approach these people to see if they are interested.

vi. The question of large donor communications was raised and it was reported that our communications are good and no immediate action is required

7. Old Business – nothing to report
8. New Business – Ron read a letter regarding changes to the BC Societies Act. As there were no details that affected TICA, there is no further action here.
Bake and Book Sale: Shirley reported that the 2019 sale raised \$1400
10. Review of To Do list.

Meeting adjourned at 10:15 a.m.

Next meeting Tuesday, September 3, 2019 at Shirley Burr's house

