

# THETIS ISLAND COMMUNITY ASSOCIATION

## Minutes – Executive Meeting

October 9, 2019

9:00 a.m.

### Present:

Ron Bannister, President

Matt Hess, Treasurer

Carolyn Askew, Director

Celie Valestrand, Director

Don Sinclair, Vice President

Teresa Moore, Secretary

Shirley Burr, Director

Regrets: Kathleen Thompson, Director

### Expansion Committee update:

Members of the Hall Expansion Committee (Ann Dickie, Ellen Rush and Anne-Marie Koepen) were in attendance to give an update on the expansion project. There will be a meeting Oct 9 with Jerry Lealand, the contractor, Angela Quek?, the architect, Ron, Carolyn, Ann Dickie, Matt. Ron et al will report back to the board after the meeting with a building progress report and details about the, the architect, Ron, Carolyn and Matt. Ron et al will report back to the board after the meeting with a building progress report and details about the projected financial shortfall.

The Committee reported annual fundraising and donations this year are \$74, 141. This includes a \$5,000 grant from the CVRD; pledges for 2019 and 2020 of \$29,300; donations of \$31,895; and merchandise sales of \$7,946.

Discussion regarding community engagement events that will held in the fall and winter, for example invite all those who attended the On the Court sessions for a tour of the building. There will be a Christmas Market at the Portal on November 30 and TICA merchandise will be available for sale.

**The Committee left the meeting at 10:30 and the regular meeting resumed.**

1. Approval of Agenda. Carried
2. Approval of minutes of August 9, 2019 meeting. Moved by Celine. Carried.
3. Treasurer's Report: Matt presented his report. Regarding the \$75,000 (the remainder of the \$100,000 from BC Ferries) which is currently invested with the Community Fund, Matt has requested that this be released to TICA for expansion costs. We expect these funds at the end of October.  
Matt suggested that the already-existing "Property and Equipment Fund" should be included in our regular monthly statements.

Motion: That Construction costs that are adding value to the property should be capitalized in the Property and Equipment Fund as those costs are incurred to better reflect the positive contributions to the property.

Moved by Matt. Carried.

Matt will make this change retroactively to the August and September Treasurer's Report and will resubmit those reports.

Motion that the board accept the amended August and September Treasurers Report which reflect the inclusion of the Property and Equipment Fund. Moved by Ron. Carried.

4. Hall Manager's report – Nothing to report
5. Membership Report: one new member; total 155 families, 71 single, 381 eligible voters
6. Standing Committees:
  - a) Kitchen: Nothing to report
  - b) Repairs and maintenance: Nothing to report
  - c) Quarterly: Nothing to report
  - d) Hall expansion. See above discussion with Hall Expansion Committee representatives.
7. Old Business – nothing to report
8. New Business –
  - a) Members Meeting – Final decision on date of members meeting will be made after the Oct 9 meeting contractor and architect. A tentative date of Saturday, November 9 was agreed on. Shirley will check with Pioneer Pacific to confirm this date.
  - b) Director's Resignation – Theresa Elsie submitted her resignation to Ron and the board accepted it. The board wishes to thank Theresa for her valuable contributions over the past two years. Celine will send her a Thank You note. Her position will not be filled at this time.
9. Review of To Do list.

Meeting adjourned at 10:15 a.m.

**Next meeting Tuesday, November 5, 2019 at Shirley Burr's house**

