

THETIS ISLAND COMMUNITY ASSOCIATION

Minutes – Executive Meeting

January 14th, 2020

9 a.m.

Present:

Ron Bannister, President

Don Sinclair, Vice President

Matt Hess, Treasurer

Carolyn Askew, Director

Kathleen Thompson, Director

Celine Valestrand, Director

Shirley Burr, Director (Acting Secretary)

Regrets: Teresa Moore, Secretary.

1. Approval of the Agenda -- Carolyn added one item to New Business # 8d Director Vacancies. Carried.
2. Approval of minutes from meeting held December 3rd. Carried.
3. Treasurer's Report -- Passed as presented. Matt will provide a year end report for Ann. Note – we are not updating the budget while the redesign is being done.
4. Hall Manager's Report – nothing to say.
5. Membership Report – Don has sent out all the 2020 membership renewal forms. Some members have already paid and some members joined late in December so are good for 2020. Membership approval for new members will be approved by the board. Those members who are renewing would already have been approved at board meetings in the past.
6. Standing Committees:
 - a) Kitchen – Don - nothing
 - b) Repairs and Maintenance - Ron – nothing
 - c) Quarterly – Teresa – nothing
 - d) Hall Expansion – An update about the redesign and mechanical aspects is in the works.
 - (a) Further Fundraising - Carolyn moved, Celine seconded that we set up a direct deposit a/c at the Credit Union for fundraising. Donors will be able to chose how and when they donate directly from their bank accounts. Motion was carried.
 - (b) Delays/progress – no change. We are working on the redesign of the main hall, Project manager Kevin Lamont has presented two potential money saving options. Ron will inform Kevin that we favour stick/frame construction and maximum savings.
 - © Design and budget changes - Currently we are not sure if the entry package has been ordered.
 - (d) Mechanical - -heat pumps versus baseboard heat. Mechanical and electrical engineers say that by code they cannot install baseboard heating. "Engineers are specifying heat pumps for the majority of the heating. Matt questions the cost-effectiveness of heat pumps for our purpose and will explore alternative solutions with Tricia Hunter"

7. Old Business

(a) Change purposes? Programming Gaming Grant, etc. No discussion.

8. New Business

(a) Confirm engagement of Kevin Lamont/Project Facilitator. Carolyn moved, Kathleen seconded that we engage Kevin at \$90.00 per hour. Carried.

(b) Bylaws interpretation of Membership status in the New Year. Memberships in good standing are paid in January of the current year. Notification on becoming a new member should be received by February 4th, 2020. Applications for new membership will be reviewed at the monthly Board meetings. Membership approval needs to be listed at the Board meetings as they happen.

© Finance working Group Terms of Reference – as submitted by Peter Barr, Bill Sharpe and Paul Duncan was reviewed.

Accepted as presented except for Part 2

“Needs Assessment of TICA

Remove the sum of \$500,000 and to read as follows.....

In order to validate the borrowing requirement, the FWG will accept the review of a separate working group with construction and project management expertise, “the project working group” that has been established to review the design and search for cost savings”.

(d) Director Vacancies - We should be thinking about nominations for the AGM.

Meeting adjourned 11.50 a.m. Snow falling heavily!!

Next Meeting Tuesday, February 4th, 2020 at Shirley Burr’s house.