

# THETIS ISLAND COMMUNITY ASSOCIATION

## Minutes – Executive Meeting

October 6, 2020

9:00 a.m. at construction site

### Present:

Ron Bannister, President

Don Sinclair, Vice President

Matt Hess, Treasurer

Teresa Moore, Secretary

Carolyn Askew, Director

Kathleen Thompson, Director

Shirley Burr, Director

**Regrets:** Celine Valestrand, Director

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1. Approval of Agenda. Carried
  2. Approval of minutes of September 8, 2020. Carried
  3. Treasurer's Report – Matt submitted the September 30 Treasurer's Report for approval. Matt moved the report be accepted. Carried. Matt also reported that the Course of Construction insurance on the site is now in effect until March 2021. He applauded Chris Pegg, Coast Salish Insurance, for his knowledge of the market and his dedication to the project and expressed his gratitude at Chris' hard work to get the insurance in place.
  4. Membership Report- The board approved the four new TICA members bringing the membership to 167 families, 63 singles for total of 397 voting members.
  5. Standing Committees
    - a) Kitchen – nothing to report
    - b) Repairs and Maintenance – nothing to report
    - c) Quarterly – nothing to report
    - d) Hall Expansion
      - i. Communications and Engagement Committee – Teresa reported that a new Program Outreach Committee has been formed as a sub-committee of the CEC. Membership includes Tatiana Nemchin, Shirley Burr and Claire Hinchliffe. Also, there is a need for a Signage, Notices and Installations committee to guide the policies/design for the hall. A small group has also met to be planning the landscaping around the building. The CEC will continue the bi-weekly updates on the progress of the construction.
      - ii. Funding Development Committee – Carolyn reported that there was a Zoom meeting with Chris Kelsey who is writing a document that sets out the terms for local lenders which the FDC will take to the local lenders for approval. Chris will be donating his services when dealing with legal agreements and documents relating to the local lender program. The FDC is also going to be meeting with people who may be interested in donating securities to TICA for the hall expansion.
      - iii. PMT – Ron reported that the electrical and mechanical inspections will take place next week. Volunteers are being recruited to install the insulation.

- iv. Grant application – Carolyn spearheaded an email vote on September 29 asking for approval to hire Jenn Barns Van Elk to complete the application for the New Horizon Grant. The board approved this motion via email.

**6. Old Business**

- a) Teresa has sent the letter has been sent to CRA regarding adding programming to our constitution and awaits their response.
- b) AGM Planning – Two dates were proposed for the AGM and Shirley will contact Pioneer Pacific to see if their hall can be used for either of these dates: November 28 or December 5. A committee for nominating directors was formed and includes Carolyn Askew, Kathleen Thompson and Teresa Moore plus a non-board TICA member yet to be named. There are six vacancies to be filled at the AGM.

**7. New Business**

- a) Vote meeting Sept. 25 – Board approved the minutes from the September 25 Extraordinary General Meeting with a disclaimer that a transcript of the Q&A section is included due to the importance of the vote and the fact that many people did not attend the meeting. This is the only time this method will be used for recording the minutes of TICA meetings.
- b) The proposed letter to the TICF asking for support is tabled until the November meeting.

Meeting adjourned at 10:51

**Next meeting November 3, 2020 via ZOOM.**

