

Thetis Island Community Association  
Minutes: Executive Meeting  
Sept 11, 2023  
10 AM

**Present:** Ann Dickie, President; Don Sinclair, Vice President; Ron Bannister, Treasurer;  
Marjan Jackman, Director; Ellen Rush, Director

**Regrets:** Teresa Moore, Secretary

1. **Agenda** – approved
2. **Minutes** from Aug 8, 2023 – approved
3. **Review** To Do List
4. **Treasurer's Report** – Ron presented the Aug Treasurer's Report - the report was accepted.
5. **Membership:** 166 Family, 64 Singles = 396 voting members in 230 households  
Income from donations for Aug 2023 was \$3845 and pledges thru to Aug 2024 = \$9764
6. **Old Business**
  - a) Generator setup – install switch for on/off - ongoing
  - b) Purple Air – device has arrived and will ask Tim to install and register the device.
7. **New Business**
  - a) CVRD meeting and survey – out soon - to ask islanders about services that they access.
  - b) Quarterly – ask Teresa to talk to Veronica about sending the digital version out to the membership **before** the paper copy is sent out. Marjan would also like to receive the digital version as soon as it is available so that she can prepare to send it out earlier. All members are to receive their digital copies prior to anyone receiving a print copy.
  - c) Facilities Group – Ann would like to create a facilities group that will take this responsibility off her plate. Ellen, Don and David would be responsible for orienting users to the hall. Matt Hess would be the AV orienter ( he could also instruct the others) and Ron would be the maintenance contact. TICA needs to find an individual to do all the clerical duties that would include taking care of the forms for booking and renting the hall, looking after the calendar for the hall and answering emails.
  - d) Legacy Membership – to discuss at Oct 2 meeting. Need to look at how to write this idea into the bylaws.
  - e) Additional directors – will need to look at the bylaws to see how to add more directors. Does it need a special membership meeting with the 2 week notice or is

there an easier process? Would like to add a representative from Health Services and Facilities to the board.

- f) Public meeting Oct 15 + GM – Would include a 15 minute general meeting to address the addition of directors and any other issue that needs to be addressed. The meeting itself will be a community conversation update on the hall financials. An info card will be given to the attendees. There will be coffee, tea and cookies provided. An info letter and commitment page will be mailed within the week following.
- g) Bulletin will be sent out by Sept 20.
- h) Home support survey – Health Services Group will be sending out a survey to ask where home support would be needed. Erin, the nurse practitioner and her assistant Kari will coordinate visits in the following months with those identified as needing support.

## **8. Organizational**

- a) Food and Event Services – 37 lunches were served for the attendees to the Smoke and Heat Talk.
- b) Repairs and Maintenance – nothing to report
- c) Quarterly – nothing to report
- d) Garden Committee – nothing to report
- e) CEC – working on Bulletin and commitment letter
- f) Library – nothing to report
- g) Facilities – will order 2 more adjustable tables from Costco
- h) Health Services: Medical Office Assistant now on site with NP. New stool has been ordered.

## **9. Ongoing**

- a) Local lender planning/revision – ongoing
- b) Website – ongoing
- c) Sound System – Tim, Marjan, Matt and Tricia will meet to go over the set up and Matt will write up the instruction manual.
- d) Well Closure – ongoing
- e) Tennis Court Resurfacing – talked about edging out the grass around the exterior of the court and replacing with gravel. Also talked about purchasing a tennis backboard. Ongoing. Hockey nets are available that collapse and can be attached to the fence when not in use.

Meeting adjourned 11:30 AM

Next meeting Monday Oct 2, 2023